




MACKENZIE COUNTY

REGULAR COUNCIL MEETING

JUNE 24, 2020
10:00 AM

FORT VERMILION COUNCIL
CHAMBERS

 780.927.3718

 www.mackenziecounty.com

 4511-46 Avenue, Fort Vermilion

 office@mackenziecounty.com



Mackenzie County

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, June 24, 2020
10:00 a.m.**

Fort Vermilion Council Chambers

Fort Vermilion, Alberta

AGENDA

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CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the June 10, 2020 Regular Council Meeting	7
		b) Minutes of the June 15, 2020 Special Council Meeting	19
		c) Business Arising out of the Minutes	
DELEGATIONS:	4.	a)	
		b)	
TENDERS:		Tender openings are scheduled for 11:00 a.m.	
	5.	a) 1998 Water Truck	25
PUBLIC HEARINGS:		Public hearings are scheduled for 1:00 p.m.	
	6.	a) Bylaw 1181-20 Land Use Bylaw Amendment to Rezone Plan 2938RS, Block 02, Lots 15 & 16 from Fort Vermilion Commercial Centre "FV-CC" to Hamlet Residential 1 "HR-1" (Fort Vermilion)	27
GENERAL REPORTS:	7.	a) Disaster Recovery Update (verbal report)	
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AGRICULTURE SERVICES:	8.	a) 2020 Capital Budget Amendment – Agronomy Building	37
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COMMUNITY SERVICES:	9.	a)	Wadlin Lake Management Plan – 10-Year Plan	41
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FINANCE:	10.	a)	Expense Claims – Councillors	129
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OPERATIONS:	11.	a)		
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		b)		
PLANNING & DEVELOPMENT:	13.	a)	Bylaw 1187-20 Land Use Bylaw Amendment to Amend the Minimum Setbacks from Property Line for Development in the Country Recreational Zoning “CREC” in the Land Use Bylaw	135
		b)	Mackenzie County Aerial Imagery – Request for Quotes	139
		c)	1019 & 1025 Oilmen Road – Zama	147
		d)		
ADMINISTRATION:	14.	a)	Caribou Update (standing item)	
		b)		
		c)		

- COUNCIL COMMITTEE REPORTS:** 15. a) Council Committee Reports (verbal)
b)
- INFORMATION / CORRESPONDENCE:** 16. a) Information/Correspondence 151
- CLOSED MEETING:** *Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure*
17. a)
b)
- NOTICE OF MOTION:** 18. a)
- NEXT MEETING DATES:** 19. a) Committee of the Whole Meeting
July 14, 2020
10:00 a.m.
Fort Vermilion Council Chambers
b) Regular Council Meeting
July 15, 2020
10:00 a.m.
Fort Vermilion Council Chambers
- ADJOURNMENT:** 20. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 24, 2020
Presented By:	Carol Gabriel, Deputy Chief Administrative Officer (Legislative & Support Services)
Title:	Minutes of the June 10, 2020 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the June 10, 2020, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

Author: C. Gabriel Reviewed by: CG CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the June 10, 2020 Regular Council Meeting be adopted as presented.

Author: C. Gabriel **Reviewed by:** CG **CAO:** _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, June 10, 2020
10:00 a.m.**

**Fort Vermilion Council Chambers
and Live Stream (Mackenzie County Facebook)
Fort Vermilion, AB**

PRESENT: Josh Knelsen Reeve
Walter Sarapuk Deputy Reeve
Jacquie Bateman Councillor (teleconference)
Peter F. Braun Councillor
Cameron Cardinal Councillor
David Driedger Councillor
Anthony Peters Councillor
Ernest Peters Councillor
Lisa Wardley Councillor

REGRETS: Eric Jorgensen Councillor

ADMINISTRATION: Len Racher Chief Administrative Officer
Carol Gabriel Deputy Chief Administrative Officer/
Recording Secretary
Byron Peters Director of Planning and Development
Fred Wiebe Director of Utilities
Don Roberts Director of Community Services
Jennifer Batt Director of Finance
David Fehr Director or Operations
Willie Schmidt Fleet Maintenance Manager

ALSO PRESENT:

Minutes of the Regular Council meeting for Mackenzie County held on June 10, 2020 in the Council Chambers at the Fort Vermilion County Office and live streamed on Mackenzie County Facebook.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 20-06-336 MOVED by Councillor Braun

That the agenda be approved as presented.

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

3. a) **Minutes of the May 27, 2020 Regular Council Meeting**

MOTION 20-06-337

MOVED by Councillor A. Peters

That the minutes of the May 27, 2020 Regular Council meeting be adopted as presented.

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

3. b) **Minutes of the June 5, 2020 Special Council Meeting**

MOTION 20-06-338

MOVED by Councillor E. Peters

That the minutes of the June 5, 2020 Special Council meeting be adopted as presented.

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

3. c) **Business Arising out of the Minutes**

None

DELEGATIONS:

4. a) **Aaron Steblyk, Compass Assessment Consultants Inc. – 2019 Assessment for 2020 Taxation**

MOTION 20-06-339

MOVED by Deputy Reeve Sarapuk

That the presentation by Compass Assessment Consultants Inc. regarding the 2019 Assessment for the 2020 Taxation year be received for information.

CARRIED

TENDERS:

5. a) **None**

PUBLIC HEARINGS:

6. a) **None**

**GENERAL
REPORTS:**

7. a) CAO and Director Reports – May 2020

MOTION 20-06-340

MOVED by Councillor Braun

That the CAO and Director reports for the month of May 2020 be received for information.

CARRIED

**GENERAL
REPORTS:**

7. b) Disaster Recovery Update (verbal)

MOTION 20-06-341

MOVED by Councillor Driedger

That the disaster recovery update be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 10:59 a.m. and reconvened the meeting at 11:11 a.m.

**AGRICULTURE
SERVICES:**

8. a) None

**COMMUNITY
SERVICES:**

9. a) None

FINANCE:

**10. a) Non-Profit Organizations – Insurance Deductible
Request for Relief**

MOTION 20-06-342
Requires 2/3

MOVED by Councillor Bateman

That financial assistance be provided for the following non-profit organizations to cover up to the cost of the insurance deductible for the 2020 overland flooding, or cover the cost of repairs if it is lower than the deductible amount if required, with funding coming from the General Operating Reserve.

Non-Profit Organization	Deductible Amount
The Old Bay House	\$25,000
La Crete Ferry Campground	\$25,000
Fort Vermilion Board of Trade	\$25,000
Fort Vermilion Seniors Centre	\$25,000

CARRIED

FINANCE: 10. b)

OPERATIONS: 11. a) **Cement Wash Pad – Fort Vermilion Shop**

MOTION 20-06-343 **MOVED** by Councillor Cardinal
Requires 2/3

That the budget be amended to include \$15,000 for the cement wash pad for the Fort Vermilion shop, with funds coming from the General Capital Reserve.

CARRIED

OPERATIONS: 11. b) **Damaged Airport Sweeper – Unit #3213**

MOTION 20-06-344 **MOVED** by Deputy Reeve Sarapuk

That the insurance proceeds, in the amount of \$10,000, for the flood damaged Airport Sweeper be allocated to the Vehicle & Equipment Reserve.

CARRIED

UTILITIES: 12. a) **None**

PLANNING AND DEVELOPMENT: 13. a) **Bylaw 1116-18 Lane Closure Between Lots 1 & 3MR, Block 2, Plan 052 2360 (La Crete)**

MOTION 20-06-345 **MOVED** by Councillor Wardley

That second reading be given to Bylaw 1116-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation.

CARRIED

MOTION 20-06-346 **MOVED** by Councillor Braun

That third and final reading be given to Bylaw 1116-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation.

CARRIED

PLANNING AND 13. b) **Bylaw 1163-19 Lane Closure Plan 142 0594, Block 34,**

DEVELOPMENT: Lot 8 and Lot 9 (La Crete)

Councillor Cardinal stepped out of the meeting at 11:33 a.m.

MOTION 20-06-347 MOVED by Councillor E. Peters

That second reading be given to Bylaw 1163-19 being a Road Closure Bylaw to close a portion of lane between Plan 142 0594, Block 34, Lot 8 and Lot 9 for the purpose of consolidation, subject to a ten foot fenced walkway.

CARRIED

MOTION 20-06-348 MOVED by Councillor Braun

That third and final reading be given to Bylaw 1163-19 being a Road Closure Bylaw to close a portion of lane between Plan 142 0594, Block 34, Lot 8 and Lot 9 for the purpose of consolidation, subject to a ten foot fenced walkway.

CARRIED

Councillor Cardinal rejoined the meeting at 11:35 a.m.

PLANNING AND DEVELOPMENT: 13. c) Bylaw 1184-20 to Amend Bylaw 1116-18 Lane Closure Between Lots 1 & 3MR, Block 2, Plan 052 2360 (La Crete)

MOTION 20-06-349 MOVED by Councillor Braun

That first reading be given to Bylaw 1184-20 to amend Bylaw 1116-18 to change the plan number as required by Alberta Land Titles.

CARRIED

MOTION 20-06-350 MOVED by Deputy Reeve Sarapuk

That second reading be given to Bylaw 1184-20 to amend Bylaw 1116-18 to change the plan number as required by Alberta Land Titles.

CARRIED

MOTION 20-06-351 MOVED by Councillor Braun
Requires Unanimous

That consideration be given to go to third reading of Bylaw 1184-20 to amend Bylaw 1116-18 to change the plan number as required by Alberta Land Titles, at this meeting.

CARRIED UNANIMOUSLY

MOTION 20-06-352 **MOVED** by Councillor Wardley

That third and final reading be given to Bylaw 1184-20 to amend Bylaw 1116-18 to change the plan number as required by Alberta Land Titles.

CARRIED

**PLANNING AND
DEVELOPMENT:**

13. d) Bylaw 1185-20 Land Use Bylaw Amendment to Rezone Part of SE 11-105-15-W5M from Agricultural "A" to Direct Control 2 "DC2"

MOTION 20-06-353 **MOVED** by Councillor Cardinal

That first reading be given to Bylaw 1185-20 being a Land Use Bylaw Amendment to rezone Part of SE 11-105-15-W5M from Agricultural "A" to Direct Control 2 "DC2", subject to public hearing input.

CARRIED

ADMINISTRATION: **14. a) Bylaw 1186-20 Procedural Bylaw**

MOTION 20-06-354 **MOVED** by Councillor Braun
Requires 2/3

That first reading be given to Bylaw 1186-20 being the procedural bylaw for Mackenzie County.

CARRIED

MOTION 20-06-355 **MOVED** by Councillor Cardinal
Requires 2/3

That second reading be given to Bylaw 1186-20 being the procedural bylaw for Mackenzie County.

CARRIED

MOTION 20-06-356 **MOVED** by Councillor Braun
Requires Unanimous

That consideration be given to go to third reading of Bylaw 1186-

20 being the procedural bylaw for Mackenzie County, at this meeting.

CARRIED UNANIMOUSLY

MOTION 20-06-357
Requires 2/3

MOVED by Councillor Driedger

That third and final reading be given to Bylaw 1186-20 being the procedural bylaw for Mackenzie County.

CARRIED

ADMINISTRATION:

14. b) Live Streaming and Recording Council Meetings after COVID-19 Restrictions Lifted

MOTION 20-06-358

MOVED by Councillor Wardley

That Mackenzie County Council acknowledge the increased engagement and participation of our citizens in the live-streamed Municipal Council meetings and that Council Meetings continue to be live-streamed and recorded for a trial period of 6 months after the COVID restrictions allow the full unrestricted access of the public gallery. Enhancements will be made to the posting of the agenda and package materials for citizens.

Councillor Cardinal requested a recorded vote.

In Favor

Councillor Bateman
Councillor Cardinal
Councillor Wardley

Opposed

Councillor E. Peters.
Councillor Braun
Councillor Driedger
Councillor A. Peters
Deputy Reeve Sarapuk
Reeve Knelsen

DEFEATED

Reeve Knelsen recessed the meeting at 11:55 a.m. and reconvened the meeting at 12:32 p.m.

ADMINISTRATION:

14. c) Caribou Update (standing item)

MOTION 20-06-359

MOVED by Councillor A. Peters

That the Caribou update be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. a) Council Committee Reports (verbal)

MOTION 20-06-360

MOVED by Councillor Cardinal

That the Council Committee reports be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. b) Community Services Committee Meeting Minutes

MOTION 20-06-361

MOVED by Deputy Reeve Sarapuk

That the unapproved minutes of the Community Services Committee Meeting of June 3, 2020 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. c) Municipal Planning Commission Meeting Minutes

MOTION 20-06-362

MOVED by Councillor Braun

That the Municipal Planning Commission meeting minutes of May 28, 2020 be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 20-06-363

MOVED by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

CARRIED

Reeve Knelsen recessed the meeting at 1:07 p.m. and reconvened the meeting at 1:18 p.m.

CLOSED MEETING: 17. Closed Meeting

MOTION 20-06-364 MOVED by Councillor Driedger

That Council move into a closed meeting at 1:18 p.m. to discuss the following:

- 17. a) Fort Vermilion Future Development (*FOIP, Div. 2, Part 1, s. 23, 24, 25*)
- 17. b) 2020 Bursary Applications (*FOIP, Div. 2, Part 1, s. 17*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present
- Len Racher, Chief Administrative Officer
- Carol Gabriel, Deputy Chief Administrative Officer/Recording Secretary
- Jennifer Batt, Director of Finance
- Byron Peters, Director of Planning & Development
- Fred Wiebe, Director of Utilities
- Don Roberts, Director of Community Services
- Dave Fehr, Director of Operations

MOTION 20-06-365 MOVED by Councillor Wardley

That Council move out of a closed meeting at 3:04 p.m.

CARRIED

CLOSED MEETING: 17. a) Fort Vermilion Future Development

MOTION 20-06-366 MOVED by Councillor Driedger

That a Special Council meeting be held on Monday, June 15, 2020 at 11:00 a.m. to discuss Fort Vermilion Future Development and continuation of the development of community engagement.

CARRIED

CLOSED MEETING: 17. b) 2020 Bursary Applications

MOTION 20-06-367 MOVED by Councillor E. Peters

That 14 recipients be awarded a Mackenzie County Bursary, as discussed, for a total amount of \$18,000, with the understanding that the bursary amount be extended for an additional year due to any COVID-19 restrictions prohibiting attendance this fall, and that administration re-advertise the bursary program with an extension date.

CARRIED

NOTICE OF MOTION: 18. a) None

NEXT MEETING DATE: 19. a) Next Meeting Dates

Committee of the Whole Meeting
June 23, 2020
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
June 24, 2020
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment

MOTION 20-06-368 MOVED by Councillor Driedger

That the Council meeting be adjourned at 3:06 p.m.

CARRIED

These minutes will be presented to Council for approval on June 24, 2020.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 24, 2020
Presented By:	Carol Gabriel, Deputy Chief Administrative Officer (Legislative & Support Services)
Title:	Minutes of the June 15, 2020 Special Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the June 15, 2020, Special Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

Author: C. Gabriel Reviewed by: CG CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the June 15, 2020 Special Council Meeting be adopted as presented.

Author: C. Gabriel **Reviewed by:** CG **CAO:** _____

**MACKENZIE COUNTY
SPECIAL COUNCIL MEETING**

**June 15, 2020
11:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT: Josh Knelsen Reeve
Walter Sarapuk Deputy Reeve
Peter F. Braun Councillor (left the meeting at 3:29 p.m.)
Cameron Cardinal Councillor
David Driedger Councillor
Eric Jorgensen Councillor (joined the meeting at 12:39 p.m.
via teleconference)
Anthony Peters Councillor
Ernest Peters Councillor (left the meeting at 4:14 p.m.)
Lisa Wardley Councillor

REGRETS: Jacquie Bateman Councillor

ADMINISTRATION: Len Racher Chief Administrative Officer
Carol Gabriel Deputy Chief Administrative Officer/
Recording Secretary
Jennifer Batt Director of Finance
Byron Peters Director of Planning & Development
Fred Wiebe Director of Utilities

ALSO PRESENT: NATIONAL Public Relations Ltd.
Alberta Emergency Management Agency (via video conference)
Alberta Environment & Parks (via video conference)

Minutes of the Special Council meeting for Mackenzie County held on June 15, 2020 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 11:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 20-06-369 MOVED by Councillor E. Peters

That the agenda be approved as presented.

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

3. a) None

DELEGATIONS:

4. a) None

TENDERS:

5. a) None

PUBLIC HEARINGS:

6. a) None

**GENERAL
REPORTS:**

7. a) None

**AGRICULTURE
SERVICES:**

8. a) None

**COMMUNITY
SERVICES:**

9. a) None

FINANCE:

10. a) None

OPERATIONS:

11. a) None

UTILITIES:

12. a) None

**PLANNING AND
DEVELOPMENT:**

13. a) None

**COUNCIL
COMMITTEE
REPORTS:**

15. a) None

**INFORMATION /
CORRESPONDENCE:**

16. a) None

CLOSED MEETING:

17. Closed Meeting

MOTION 20-06-370

MOVED by Deputy Reeve Sarapuk

That Council move into a closed meeting at 11:02 a.m. to discuss the following:

17. a) Fort Vermilion Future Development (*FOIP, Div. 2, Part 1, s. 23, 24*)

CARRIED

The following individuals were present during the closed meeting discussion. *(MGA Section 602.08(1)(6))*

- All Councillors
- Len Racher, Chief Administrative Officer
- Carol Gabriel, Deputy Chief Administrative Officer/
Recording Secretary
- Jennifer Batt, Director of Finance
- Byron Peters, Director of Planning & Development
- Fred Wiebe, Director of Utilities
- NATIONAL Public Relations Ltd.
- Alberta Emergency Management Agency and Alberta
Environment & Parks *(11:00 am – 11: 59 am to present the
Draft Fort Vermilion Flood Hazard Study)*

Reeve Knelsen recessed the meeting at 11:59 a.m. and reconvened the meeting at 12:39 p.m.

Councillor Jorgensen arrived at 12:39 p.m. via teleconference.

Reeve Knelsen recessed the meeting at 2:13 p.m. and reconvened the meeting at 2:22 p.m.

Councillor Braun left the meeting at 3:29 p.m.

Reeve Knelsen recessed the meeting at 3:36 p.m. and reconvened the meeting at 3:45 p.m.

MOTION 20-06-371

MOVED by Councillor Driedger

That Council move out of a closed meeting at 3:46 p.m.

CARRIED

ADMINISTRATION:

14. a) Community Engagement Plan

Councillor E. Peters left the meeting at 4:14 p.m.

MOTION 20-06-372

MOVED by Councillor Cardinal

That the community engagement strategy be approved with any proposed dates being tentative and subject to change.

CARRIED

MOTION 20-06-373 **MOVED** by Councillor Driedger

That the Fort Vermilion future development continue to be investigated.

CARRIED

NOTICE OF MOTION: **18. a) None**

NEXT MEETING DATE: **19. a) Next Meeting Dates**

Committee of the Whole Meeting
June 23, 2020
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
June 24, 2020
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **20. a) Adjournment**

MOTION 20-06-374 **MOVED** by Councillor Driedger

That the Council meeting be adjourned at 4:42 p.m.

CARRIED

These minutes will be presented to Council for approval on June 24, 2020.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 24, 2020
Presented By:	Willie Schmidt, Fleet Maintenance Manager
Title:	TENDER 1998 Water Truck

BACKGROUND / PROPOSAL:

Administration advertised the '1998 Water Truck' tender, in the Echo / Pioneer and Mackenzie County Facebook, as motioned by Council:

OPERATIONS: **11. a) Damaged Water Truck – Unit # 2013**

MOTION 20-05-297 **MOVED** by Councillor Wardley
Requires 2/3

That the flood damaged Water Truck be sold by locally advertised tender to the highest bid, as salvage only, and be brought to Council for awarding.

CARRIED

MOTION 20-05-298 **MOVED** by Councillor Braun
Requires 2/3

That the proceeds of insurance and the sale of the flood damaged Water Truck be allocated to the Vehicle & Equipment Reserve.

CARRIED

Submissions were due at Fort Vermilion County office June 23, 2020 at 4:30 p.m.

OPTIONS & BENEFITS:

Author: S Wheeler **Reviewed by:** W Schmidt **CAO:** _____

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Policy FIN029 Asset Disposal

RECOMMENDED ACTION:

Motion 1:

Simple Majority Requires 2/3 Requires Unanimous

That the 1998 Water Truck tenders be opened.

Motion 2:

Simple Majority Requires 2/3 Requires Unanimous

That the 1998 Water Truck be awarded to the highest bidder.

Author: S Wheeler Reviewed by: W Schmidt CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 24, 2020
Presented By:	Byron Peters, Director of Planning and Development
Title:	PUBLIC HEARING Bylaw 1181-20 Land Use Bylaw Amendment to Rezone Plan 2938RS, Block 02, Lots 15 & 16 from Fort Vermilion Commercial Centre “FV-CC” to Hamlet Residential 1 “HR-1” (Fort Vermilion)

BACKGROUND / PROPOSAL:

Mackenzie County has received a request to rezone Plan 2938RS, Block 02, Lots 15 & 16 from Fort Vermilion Commercial Centre “FV-CC” to Hamlet Residential 1 “HR-1” in order to accommodate a Manufactured Home-Mobile for each lot. Currently, these lots in “FV-CC” do not allow for residential uses.

There are many manufactured homes along 49 Avenue in Fort Vermilion which are close to these lots with the zoning of HR-1. The lots that have been requested for a rezoning were among the properties that were flooded this past spring.

The applicants would like to rezone these lots, because they feel that this area would be more valued as residential rental opportunities. A Manufactured Home-Mobile is a permitted use in the Hamlet Residential 1 “H-R1” zoning.

The intention of the H-R1 district is to provide for single family dwellings, within all HAMLETS through a variety of building forms while considering medium density residential forms permitted context compatibility.

Bylaw 1181-20 was presented to the Municipal Planning Commission on May 14, 2020 where the following motion was made:

MPC 20-05-054 MOVED by Jacquie Bateman

That the Municipal Planning Commission recommend to Council to approve Bylaw 11xx-20 being a Land Use Bylaw Amendment to rezone

Author: L Washkevich **Reviewed by:** C Smith **CAO:** _____

Plan 2938RS, Block 02, Lots 15 & 16 from Fort Vermilion Commercial Centre “FV-CC” to Hamlet Residential 1 “H-R1”, subject to public hearing input.

CARRIED

This item was taken to Council on May 27, 2020 for first reading where it was passed with the following motion:

MOTION 20-05-304 **MOVED** by Councillor Jorgensen

That first reading be given to Bylaw 1181-20 being a Land Use Bylaw Amendment to rezone Plan 2938RS, Block 02, Lots 15 & 16 from Fort Vermilion Commercial Centre “FV-CC” to Hamlet Residential 1 “H-R1”, subject to public hearing input.

CARRIED

Since this application was received, a development moratorium has been placed on all vacant properties within the 2020 ice jam flood area. Additional restrictions are also in place limiting the extents of work that can be permitted on damaged properties. While a re-zoning is separate and distinct from issuing a Development Permit, proceeding with the re-zoning will not allow the developer to proceed with their proposed development for an unspecified amount of time.

OPTIONS & BENEFITS:

Options are to pass, defeat or table second and third reading of the bylaw.

COSTS & SOURCE OF FUNDING:

Current costs consist of advertising the public hearing and adjacent landowner letters, which was borne by the applicant.

SUSTAINABILITY PLAN:

Strategy E25.2 Identify and promote each hamlet’s strengths in relation to fostering family-friendly environments

Goal E26 That Mackenzie County is prepared with infrastructure and services for continually growing population.

Author: L Washkevich **Reviewed by:** C Smith **CAO:** _____

COMMUNICATION/PUBLIC PARTICIPATION:

The bylaw amendment has been advertised as per MGA requirements, this includes all adjacent landowners. The applicant also displayed a rezoning notification sign on their property as per Mackenzie County Land Use Bylaw regulation.

POLICY REFERENCES:

Not applicable at this time.

RECOMMENDED ACTION:

Motion 1:

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1181-20 being a Land Use Bylaw Amendment to rezone Plan 2938RS, Block 02, Lots 15 & 16 from Fort Vermilion Commercial Centre “FV-CC” to Hamlet Residential 1 “H-R1” to accommodate a Manufactured Home-Mobile.

Motion 2:

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1181-20 being a Land Use Bylaw Amendment to rezone Plan 2938RS, Block 02, Lots 15 & 16 from Fort Vermilion Commercial Centre “FV-CC” to Hamlet Residential 1 “H-R1” to accommodate a Manufactured Home-Mobile.

Author: L Washkevich Reviewed by: C Smith CAO: _____

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 1181-20

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 1181-20
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a Manufactured Home-Mobile.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcels known as:

Plan 2938RS, Block 02, Lots 15 & 16

within the Hamlet of Fort Vermilion, be rezoned from Fort Vermilion Commercial Centre “FV-CC” to Hamlet Residential 1 “HR-1” as outlined in Schedule “A” hereto attached.

READ a first time this 27th day of May, 2020.

PUBLIC HEARING held this ___ day of _____, 2020

READ a second time this ___ day of _____, 2020.

READ a third time and finally passed this ___ day of _____, 2020.

Joshua Knelsen
Reeve

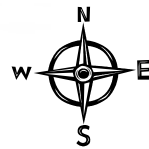
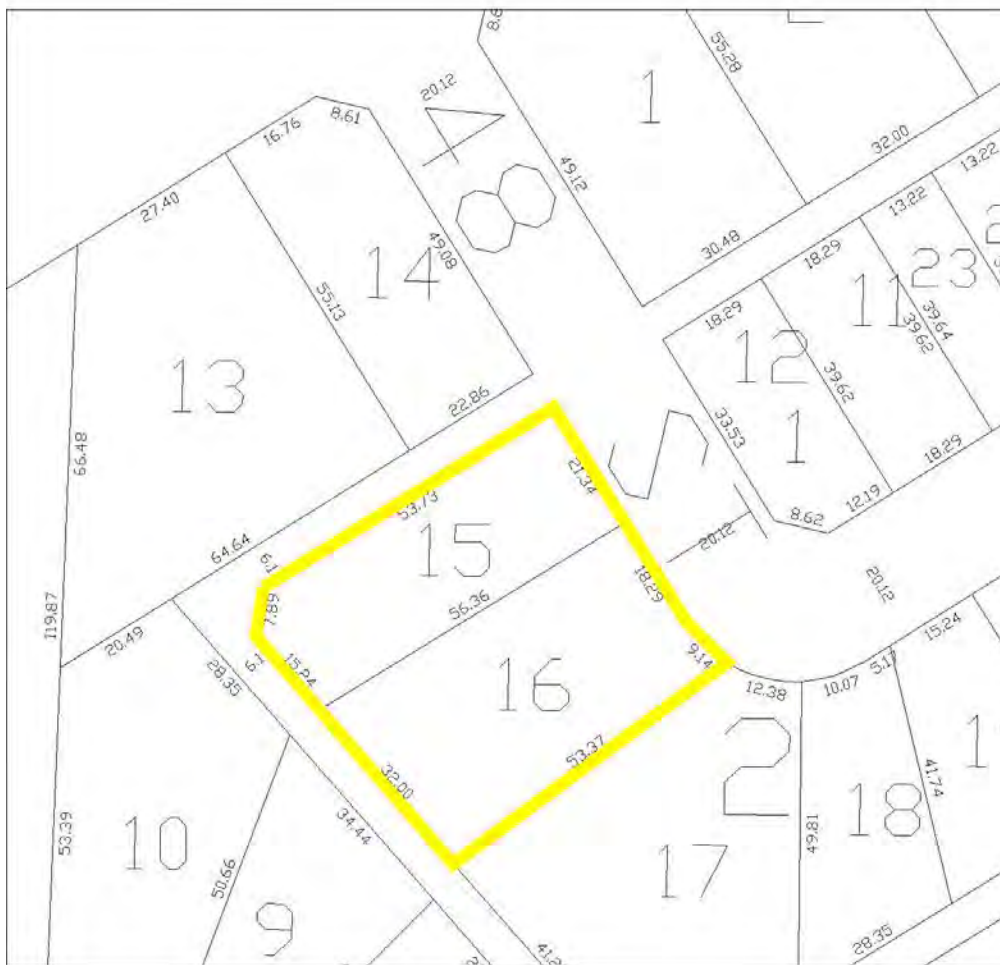
Lenard Racher
Chief Administrative Officer

BYLAW No. 1181-20

SCHEDULE “A”

1. That the land use designation of the following property known as:

Plan 2938RS, Block 02, Lots 15 & 16 within the Hamlet of Fort Vermilion, be rezoned from Fort Vermilion Commercial Centre “FV-CC” to Hamlet Residential 1 “H-R1”



FROM: Fort Vermilion Commercial Centre “FV-CC”

TO: Hamlet Residential 1 “H-R1”

Mar/26/2020 3:41:46 PM

Mackenzie County La Crete 7809283836



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT			
DAVID FROESE / MARK BAER			
ADDRESS			
Box 841 / Box 467			
CITY/TOWN			
LA CRETE AB / FORT VERMILION TOHINO			
POSTAL CODE (RES.)	PHONE	BUS.	
	921-8860 / 927-83536		

COMPLETE ONLY IF DIFFERENT FROM APPLICANT

NAME OF REGISTERED OWNER			
DAVID FROESE / MARK BAER			
ADDRESS			
Box 841 / Box 467			
CITY/TOWN			
LA CRETE AB / FORT VERMILION TOHINO			
POSTAL CODE	PHONE (RES.)	BUS.	
TOH2H0	780 821-7700 / 927-83536		

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: COMMERCIAL TO: RESIDENTIAL HRI

REASONS SUPPORTING PROPOSED AMENDMENT:

WE - DAVID FROESE LOT 15 - BLOCK 2 PLAN 2938RS
- MARK BAER LOT 16 BLOCK 2 PLAN 2938RS
BOTH MAKE APPLICATION TO REZONE THE ABOVE MENTIONED
PROPERTIES. WE FEEL THE WAY THE LOTS ARE THERE THEY
WILL NOT BE UTILIZED AND BY MAKING RESIDENCE AVAL.
IT WILL CLEAN UP THOSE TWO PROPERTIES.

I, DAVID FROESE AM MAKING APPLICATION ON BEHALF OF MYSELF
AND MR. MARK BAER AND SIGNING FOR BOTH.

The personal information on this form is collected in accordance with section 33 of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of processing this application, issuing development permits and land use bylaw enforcement. The name of the permit holder and nature of the permit are available to the public upon request. If you have any questions regarding the collection, use or disclosure of this information, please contact the FOIP Coordinator or (780) 927-3718.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 560.00

RECEIPT NO. _____

[Signature]
 FOR DAVID FROESE
 AND MARK BAER.

MARCH 24-2020
 DATE

APPLICANT SIGNATURE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature]
 FOR DAVID FROESE
 AND MARK BAER

MARCH 24-2020
 DATE

REGISTERED OWNER SIGNATURE

Mackenzie County
 Box 640, 4511-46 Avenue
 Fort Vermilion, AB T0H 1N0



Phone: (780) 927-3718
 Fax: (780) 927-4266
 Email: office@mackenziecounty.com
 www.mackenziecounty.com

Mark Baer Signature:
[Signature]

BYLAW APPLICATION



File No. Bylaw 1181-20

Disclaimer

Information on this map is provided solely for the user's information and, While thought to be accurate, is provided strictly "as is" and without Warranty of any kind, either express or implied.

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Mackenzie County

NOT TO SCALE



BYLAW APPLICATION



File No. Bylaw 1181-20

Disclaimer

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NOT TO SCALE



Mackenzie County





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 24, 2020
Presented By:	Grant Smith, Agricultural Fieldman
Title:	2020 Capital Budget Amendment – Agronomy Building

BACKGROUND / PROPOSAL:

Mackenzie County applied for a grant from the Western Grains Research Foundation to build an Agronomy Building at the Mackenzie Applied Research Association (MARA) farm in Fort Vermilion. Administration received a letter approving the grant for \$300,000 as part of this application; MARA is also contributing \$200,000 towards this project.

Due to time constraints on the completion of this project, and a misunderstanding of who the grant recipient was, administration had advertised the tender with a closing date of July 2, 2020.

As the grant recipient has now been clarified, Council is required to award this project as per the County’s Purchasing Policy (FIN025), with the next Council meeting date of July 15th. Alternatively, Council can call a Special Council Meeting following the tender closing for the purposes of awarding the tender.

OPTIONS & BENEFITS:

That the 2020 Capital Budget be amended to include a budget in the amount of \$500,000 with funding coming from the Western Grains Research Foundation and Mackenzie Applied Research Association to build an Agronomy Building.

COSTS & SOURCE OF FUNDING:

Funding in the amount of \$300,000 coming from Western Grains Research Foundation Funding, and \$200,000 coming from Mackenzie Applied Research Association. Commitment letters attached.

Author: C. Sarapuk **Reviewed by:** J. Batt **CAO:** _____

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

FIN025 – Purchasing Authority Directive and Tendering Process

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2020 Capital budget be amended to include \$500,000 for the Agronomy Building with funds coming from the Western Grains Research Foundation in the amount of \$300,000 and Mackenzie Applied Research Association in the amount of \$200,000.

Author: C. Sarapuk Reviewed by: J. Batt CAO: _____



Mackenzie Applied Research Association
5901 River Road, P. O. Box 646
Fort Vermilion, Alberta T0H 1N0

April 15, 2020

Chief Administrative Officer
Mackenzie County
4511-46 Avenue, Box 640
Fort Vermilion, AB, T0H 1N0

Dear Mr. Len Racher,

Re: Construction of Agronomy Center and Repair Shop

I write on behalf of Mackenzie Applied Research Association (MARA) to express our appreciation to Mackenzie County for the partnership to secure a grant of \$300,000.00 for the construction of Agronomy Center and Repair Shop.

As stated in the grant application, MARA would be contributing up to \$ 200,000.00, and provide engineering drawings for the building project. In addition, MARA would request that the County initiates the tendering process.

Sincerely,

Greg Newman
MARA Board Chairman

CC: Grant Smith, Agriculture Fieldman
Jennifer Batt, Director of Finance

Tel: +1 780-927-3776, Fax: +1 780-927-4747
Email: manager@mackenzieresearch.ca Website: www.mackenzieresearch.ca

The Mackenzie Applied Research Association conducts applied crop, livestock and environmental research, including crop/forage variety tests, field demonstrations and extension in the northernmost agricultural region of Alberta, Canada.



March 30, 2020

Grant Smith
Mackenzie County
4511-46 Avenue, Box 640
Fort Vermilion, AB T0H 1N0

Re.: Proposal CPT2007, Construction of agronomy centre/repair shop in northern Alberta

Dear Mr. Smith;

Thank you for your submission in response to the Call for Proposals for the Phase II Crop Research Capacity Initiative provided by Western Grains Research Foundation (WGRF). There was strong competition for limited funding available. Thirty-three proposals were received, requesting \$43M to build capacity in the WGRF priority areas of variety development and production, for crop research of benefit to western Canadian crop producers.

Given factors associated with the COVID-19 crisis, the WGRF Board of Directors have determined that funding decisions will be made in a staged approach. Fifteen proposals were approved by the Board on March 24th. The remaining proposals have either been deferred for further consideration in July or August (anticipated) or have been declined for funding.

I am pleased to advise you that the Mackenzie County proposal for the proposal entitled "**Construction of agronomy centre/repair shop in northern Alberta**" was approved by WGRF for funding to a maximum of \$300,000, with the following conditions:

- All additional funding in support of the project outlined in the proposal is fully secured and evidence of such is provided to WGRF;
- A funding agreement between WGRF and Applicant organization is in place by no later than December 31, 2021, otherwise this offer to fund is null and void;
- This funding decision is confidential until announced publicly by the funding partner(s) and the applicant organization.

If you have questions, please contact Pat Flaten, Research Program Manager, at (m) 306-370-0213 or at PatFlaten@WesternGrains.com.

Thank you for your interest in crop research that benefits Western Canadian producers and I wish you success in the completion of the project.

Sincerely,

A handwritten signature in black ink, appearing to read "Garth Patterson", with a horizontal line drawn through it.

Garth Patterson, MSc, PAg
Executive Director



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 24, 2020
Presented By:	Don Roberts, Director of Community Services
Title:	Wadlin Lake Management Plan – 10-Year Plan

BACKGROUND / PROPOSAL:

Administration, together with the guidance of the Community Services Committee has been working on developing multi-year plans for various campgrounds.

On November 24, 2016 the Community Services Committee gave direction to administration and made the following motion:

7. a. Operational Plans for Campgrounds

MOVED by Councillor Braun

MOTION CS-16-11-060

That administration work on multiyear plans for campground as discussed.

CARRIED

The multi-year plans have been in the works for the past few years and several versions of the document have been reviewed by Mackenzie County and Alberta Environment and Parks (AEP). The Management Plan has been submitted to AEP for approval. Please note that this is a living document and amendments to the Plan will be ongoing.

The only matter that remains outstanding with the Plan, prior to obtaining approval, is the First Nations Consultation. In discussions with AEP we anticipate that this will be completed in the summer of 2020.

The final 10-Year Plan for Wadlin Lake has not been presented to Council for approval by the Community Services Committee, as required under the Committee Terms of Reference.

Author: D. Roberts **Reviewed by:** C. Gabriel **CAO:** _____

Please note that the Management Plan for Hutch Lake will be presented to the Community Services Committee for review on July 8, 2020 and subsequently to Council for approval of the Plan.

OPTIONS & BENEFITS:

That Council endorse the Wadlin Lake Management Plan – 10-Year Plan that was submitted to AEP.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Community Services Committee Terms of Reference

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Wadlin Lake Management Plan – 10-Year Plan be approved as presented.

Author: D. Roberts Reviewed by: C. Gabriel CAO: _____

Management Plan for **Wadlin Lake**

10 Year Plan

Prepared by
Mackenzie County

Amended February 21, 2019

Introduction

Management plan development is an essential aspect of effectively protecting and enhancing habitat that has been identified as critically important to wildlife and fish or as having high recreational value to stakeholders. Management plans define the features, vision, and goals of the site and identify responsibilities of the project partners. This plan describes the history and physical characteristics for Wadlin Lake and outlines the long-term management objectives and planned activities (see Section 2.0) to be conducted on the site over the next 10 years, in conjunction with the Alberta Environment & Parks (e.g. Fisheries, Wildlife, Habitat, Public Use) Management Objectives. This plan is to be a working document between Mackenzie County and Alberta Environment & Parks and may require amendment in future.

This management plan will be reviewed at 10 year (or intervals) as part of a regular renewal schedule under AEP. The site can and will be inspected by AEP as part of a regular inspection program. Changes in management objectives and/or direction at Wadlin Lake will require amendments to this plan. The same will occur if there are new or changes to policy direction (AEP) or other necessary considerations. This will be a discussion between AEP and Mackenzie County staff and/or management personnel as required.

Process for lease application and potential acquisition will follow rules and guidelines indicated by the Electronic Disposition Services, and other necessary information and direction provided by AEP. This includes public and Indigenous consultation direction.

Referrals and Inquiries

For all referrals and inquiries, regional Approvals and Resource Management staff and managers will jointly function as the land manager, with Mackenzie County as the lease manager, as per objectives, timelines and overall direction and intent outlined in this management plan. Land Authority on all Crown lands will remain with the Crown. Mackenzie County will perform management duties as per this management plan and is permitted to conduct maintenance and enhancement projects (e.g., fence construction, riparian and upland habitat enhancements, sign installation, etc.), as identified in this plan or in consultation with AEP. Any activities proposed to be undertaken on the land contrary to those identified in this management plan will require meeting and discussion with AEP and Mackenzie County.

Mackenzie County

Box 640
4511-46 Avenue
Fort Vermilion, AB
T0H 1N0

Acknowledgements.

Mackenzie County would like to thank Alberta Environment and Parks (AEP) for their support in achieving the vision of making Wadlin Lake a site that provides yearly outdoor recreation and enjoyment for local citizens and tourists to the region.

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1.0 Site Description

1.1 Background

Wadlin Lake Municipal Park was designated a “Municipal Recreation Site” by the Local Member of the Legislative Assembly, the honourable Al Adair. This designation allowed this development to be eligible to receive capital grants from Alberta Recreation and Parks; Municipal Recreation/Tourism Areas Program, with additional funding from Improvement District #23.

Wadlin Lake recreation site began construction and development during the summers of 1981-1984. In 1992 the Improvement District #23 (now Mackenzie County) signed a 21 year Recreation lease REC #880027 with Alberta Municipal Affairs to manage, and operate a camp ground at Wadlin Lake. Along with funding the operation and management of Wadlin Lake, additional improvements were made to the site with a playground, 3 floating docks, 2 shelters, a caretaker site, registration building, washroom facilities, and fish cleaning station, bear proof waste bins, and a sewer station. In 2016 an expansion to the campsites started development with a boat parking area, and the addition of 11 sites bringing the total number of sites to 46. Mackenzie County currently has a 10 year lease with an expiry of July 3, 2021.

Wadlin Lake was initially developed as recreational facilities that provide opportunities for adults and children to camp, fish, boat, swim, have picnics, have fun at the children’s playground area and to view the excellent scenery around the lake. This facility is primarily used by hundreds of residents of La Crete, indigenous neighbors, as well as other residents of Mackenzie County, and visiting tourists. In 2016, a total of 10,500+ recreational users of which 6,077 were days use visitors frequented the site during the caretaker season (Mid May to end of September). In the off season months, the road is maintained and cleared of snow to allow hunters, campers, ice fishing, and general recreation use of the facility.

Mackenzie County works closely with Alberta Environment and Parks to ensure that Wadlin Lake recreation site is environmentally sustainable. In the recent past Mackenzie County has worked with Alberta Fish & Wildlife to conduct a fish study in Wadlin Lake. Fisheries officers and students were stationed at Wadlin Lake during 2 summer months, speaking to recreational users, caretakers, while conducting studies, and educating users of the area. Mackenzie County is also committed to ensuring that the American White Pelican Colony that nests near Wadlin Lake remain untroubled, and a healthy population.

1.2 Site Location & Surrounding Land Use

Wadlin Lake is located 96 km south of Fort Vermilion, 97 km south east of La Crete, and 30 km west of Tall Cree I.R. 173 and abutting Wadlin Lake I.R. 173C. Wadlin Lake area is located in a remote forested area which has had logging activity, seismic research, oil & gas services, fire watch tower station, and has a long standing trapping lease on the lands surrounding it. On the South side of Wadlin Lake is the American White Pelican Colony, which is only one of four established colonies in Alberta. The area in which the pelican colony nest and reside was declared a “prohibited access wildlife area” by the Provincial Government, and as such is protected from development, and access to the area is prohibited. In all publications, and

operations of the park, Mackenzie County will cooperate with Alberta Environment & Parks – Resource Management in programs to ensure the protection of the pelican colony.

Additional activities include recreation uses such as atv riding, hunting, camping, and fishing. As the of thousands of acres surrounding Wadlin Lake remains primarily undisturbed, Mackenzie County is committed to providing recreational areas for its residents, while working with Alberta Environment and Parks to have marginal impact on the remaining ecosystem within the leased area.

1.3 Legal Description

Current Details of Notations and Dispositions:

Table 1. Legal description of the proposed Wadlin Lake Site

Legal Land Description	Ownership	Area		Other Relevant Information
		acre	hectare	
N 9-9-101-10-W5	Crown Land			North of Wadlin Lake
16-9-101-10-W5	Crown Land			On Both sides of Road-7241 RD
11-15 of 10-101-10-W5	Crown Land			North of Wadlin Lake & both sides of Road-7241 RD
Total Land amount		199.61	80.781	

1.4 Site Features

1.4.1 Infrastructure

Current Infrastructure

This municipal park lies between a ridge and shoreline of Wadlin Lake which has varying slopes throughout. The trees on the site are poplar and spruce which have undergone regrowth due to past fire damage. The soils are mostly clay with sand beaches along the shorelines, with a peat filled located in the south-west part of the site.

There is 21km of developed gravel road access within a 100 foot right of way leading into Wadlin Lake. At the entrance to Wadlin Lake campground, a caretaker site has been developed,

along with a registration building, and storage shed. A gravel road brings you to the lower level of the campground where there are 31 developed sites on a graveled loop road, with 6 more under development. You will also find 2 washroom facilities, a fish cleaning station, firewood station, boat parking, boat launch, 3 floating docks, beach area, bear proof waste collection bins throughout, fenced day use area including a playground and large shelter building. Continuing by way of gravel road to the upper level of the campground, you will find 11 openly developed sites, a washroom facility, and a large shelter building. While exiting the campground, there is a sewer dump station, additional parking, and bear proof waste bins. Signage will be strategically placed throughout the Recreation Lease, to ensure user awareness of environmental impact and concerns.

Future planned infrastructure

Development plans have reviewed and considered the landscape, water systems, and recreation user requests for future site expansion. The site development would include the relocation of the fish cleaning station set back 100m from the bank, while ensuring AEP guidelines are adhered to. This would include the construction of an underground 2000 gallon septic tank approximately 8ft x5x5 feet in size. If required, a temporary water diversion license would be obtained to draw water from Wadlin Lake to be stored in a 200 gallon underground water holding tank. This water source would be used for cleaning the fish table, and area as well as to assist in depositing the fish waste into the septic tank. The removal of the fish waste would be by way of Septic truck which would transport the waste from site, and dispose of it in the Mackenzie County lagoon.

The use of a burrow pit would assist in the construction of both the campsites, and road which would make use of existing material within the boundaries eliminating the introduction of new ecological material to the area. Culverts would also be placed where required throughout the campground to ensure ephemeral draws are not interrupted, and appropriate water flows is maintained. Mackenzie County would work with AEP prior to the construction of each Phase, to ensure that the development area would have as little of an impact on the tributary and ephemeral water ways, including possible adjustment to the attached Phase Development plans.

Currently Wadlin Lake has 2 locations designated as bear proof waste collection sites. Each phase of development would include the addition of a minimum of 2 bear proof bins, wildlife awareness and education, traffic and safety signage. Upon development of the sites, traffic, waste collection, and safety will be monitored, and reviewed to evaluate whether additional awareness signage and bear proof waste bins should be placed further throughout the new development, at which time AEP will be notified of any changes to the submitted plans.

Wadlin Lake development plans have been noted in Phases on the attached map:

Phase 1 – to be completed in 2017

Phase 2 – development to begin 2019 and completed in 2021

Phase 3 – development to begin 2024 and completed in 2026

Phase 4 – development to begin 2029 and completed in 2031

Phase 5 – development to begin 2034 and completed in 2036

As depicted in the attached map, the lower level would include the development of an 8 meter width road infrastructure to the additional sites in Phase 1, 2 & 3. Washroom facilities, shower

facility, water infrastructure (boat dock), a playground site, signage requirements, bear proof waste container placement, and firewood stations will be reviewed with AEP as each phase is being constructed, to ensure placement of this infrastructure is agreeable.

The upper level development includes the development of an 8 meter width road infrastructure to 2 phases depicted on the map as Phase 4 & 5. These phases would also include washroom facilities, a playground, signage requirements, bear proof waste container placement, and a firewood station, which would be reviewed with AEP, and Mackenzie County prior to the beginning of any development, to ensure that any changes to the landscape, or overall scope of development is acceptable and approved.

During phases 2, 3, and 4, a walking trail system would be developed between the existing and expansion sites to ensure that minimal disturbance is done to habitat, and tree/shrub retention. This trail system would be developed while keeping the landscape and natural draws in consideration while allowing only foot traffic to the trails. The ground cover would consist of natural foliage, and possible mulching material which would be determined in partnership with AEP and Mackenzie County on a location basis.

With the addition of each phase increasing usage at Wadlin Lake, Mackenzie County recognizes that some additional educational signage is required at the boat launch, and fish cleaning station. This signage would assist in educating the public on fishing regulations, and information regarding the American White Pelican, and other wildlife in the area. Pamphlets will also be available at the caretaker building for anyone to pick up and review.

Caretaker Responsibilities

The Caretakers Contract and responsibilities is included in the appendices section of this plan.

1.4.2 Fish, Wildlife and Habitat Values

Using a Fish and Wildlife Internet Management Tool (FWMIT) search, the following species were identified in the Wadlin Lake area:

Fish Species	Wildlife Species	Habitat Values
Burbot	American White Pelican	Wetlands
Lake Whitefish	Bald Eagle	Forest Habitat
Northern Pike	Black Tern	Riparian Habitat
Longnose Sucker	Common Nighthawk	Water Body (Wadlin Lake)
Walleye	Rusty Blackbird	Watercourse Crossings
Yellow Perch	White-winged Scoter	
	Black Bear	
	Moose, other ungulates such as deer	
	Fur-Bearers (e.g. marten, lynx, etc.)	

Other important policies, guidelines and legislation related to fisheries, wildlife and habitat values that must be acknowledged in planning and undertaking activities for this site Wetland Policy, Green Zone

- Fisheries Act, and regulations associated with Wadlin Lake
- Water Act as it pertains to development impacts, setbacks, etc.
- Watercourse Crossings Code of Practice if any trails, viewing platforms, etc. are developed
- Forest Act
- EPEA
- Public Lands
- PLAR
- Forest Prairie Act
- Soils Conservation
- Wildlife Act

* With the expansion projects Mackenzie County anticipates an increase in usage to this campground. With the increased human presence at Wadlin Lake, Mackenzie County understands that this could impact wildlife & fish populations which could also impact fishing & hunting regulations for this area.

2.0 Site Management

Long-Term Objectives	Specific Objectives	Activities	Timelines
Habitat Enhancement and Maintenance	1. Manage vegetation	1.1. Hazard tree removal to ensure safety of recreational users and FireSmart the recreational area.	On site caretaker May-September will do daily inspections of campground. Mackenzie County staff complete monthly site inspections to identify such hazards.
		1.2 Ongoing monitoring to identify and eliminate noxious weeds on site.	
		1.3 Remove deadwood to prevent injury to users.	
	2. Manage recreational use to reduce wildlife disturbances.	2.1 Tree retention to minimize negative impacts to wildlife and provide an aesthetically pleasing camping experience.	Signage will be installed and reviewed for clarity informing users of trail systems, and habitat retention.
2.2 Trail development will ensure tree/shrub retention.			

		2.3. Trail development will follow waterbody setbacks, watercourse code of practice, and use materials appropriate for site.	
	3. Restoration of land with recreational and habitat improvement goals	3.1 Restoration of identified areas as required (e.g mulching, seeding, etc.).	Be reviewed during site inspections.
Recreation Infrastructure	4. Campsites and Cookhouse	4.1 Tree/brush clearing to prep camp sites	Regularly as required.
		4.2 Dock	
		4.3 Graded and gravelled sites (size x size) for # trailers (size x size max) and # tents.	
		4.4 Fire pits at each campsites and throughout day use area.	
		4.5 Picnic tables at campsites and throughout day use area.	
	5. Waste Management	5.1 Bear-proof garbage receptacles provided onsite at numerous locations, to be collected weekly.	The remainder of the lease.
	5.2. Fish Cleaning Station to be constructed and emptied bi-weekly.		
Public Education and Outreach	6. Signage to educate public.	6.1 Bear Smart signs on garbage management and staying safe in bear county.	Signage will be installed and reviewed for clarity informing users of trail systems, and habitat retention. Within the disposition, users will follow Municipal Parks Bylaw of Mackenzie County.
		6.2 Fire Smart signage	
		6.3 Fisheries regulations information	
		6.4 Watchable Wildlife in Alberta including American White Pelican	

			Signage will be posted for Alberta Environment & Parks, and Alberta Resource Management Environmental Hotline and Report a Poacher line for concerns on all off site Recreational users.
--	--	--	--

3.0 References

Colonial Nesting Waterbird Survey in the Northwest Boreal Region -2000

<http://open.alberta.ca/dataset/ceb69d7a-019c-4c6a-b9bf-78abbc4ee5d3/resource/d93e2ea0-8184-4b8d-8459-6814a7db0513/download/SAR007-ColonialNestingWaterbirdSurvey-NWboreal-Mar2001.pdf>

[http://www1.agric.gov.ab.ca/\\$department/deptdocs.nsf/ba3468a2a8681f69872569d60073fde1/09392952f443274287257f6500001bea/\\$FILE/RegForLandAssess-LowerPeace-Jun12-2013.pdf](http://www1.agric.gov.ab.ca/$department/deptdocs.nsf/ba3468a2a8681f69872569d60073fde1/09392952f443274287257f6500001bea/$FILE/RegForLandAssess-LowerPeace-Jun12-2013.pdf)

<http://aep.alberta.ca/fish-wildlife/species-at-risk/albertas-species-at-risk-strategy/general-status-of-alberta-wild-species-2010/default.aspx>

2016 Forest Management Plan – Terms of reference November 14, 2013

http://www.highlevelwoodlands.com/pdf/THL_2016_DFMP_ToR_15Nov13.pdf

Mackenzie County Municipal Parks Bylaw 1037-16

<https://docs.mackenziecounty.com/docushare/dsweb/Get/Document-19641/Bylaw%201037-16%20Municipal%20Parks%20Bylaw.pdf>

<https://docs.mackenziecounty.com/docushare/dsweb/Get/Document-225/ADM040%20Recreational%20Area%20Policy%2008-Dec-09.pdf>

4.0 Agreement Term and Management Partners

Mackenzie County and AEP agree to review and update the management plan as required, as per application amendment procedures. Upon renewal of the Wadlin Lake REC Lease #880027 we will review the plan to ensure the vision, objectives and specific activities stated within are being met.



Mackenzie County

Signature: _____

Date: _____

Representative: _____



Alberta Environment and Parks (AEP) – Operations, Resource Management

Signature: _____

Date: _____

Representative: _____



Alberta Environment and Parks (AEP) – Operations, Approvals

Signature: _____

Date: _____

Representative: _____

5.0 Amendments

Amendment #	AMENDMENT	SECTION or DETAIL MAP	Phase	DATE Submitted
5.1	Addition of Firewood Compound	Development Plan addition #1	2	February 21, 2019
5.2	Pile anchors for Boat Dock	Development Plan addition #2	2	February 21, 2019

5.1 - Development Plan amendment # 1 – Firewood Compound

In the spring of 2019 Mackenzie County proposes to develop a firewood compound within the Wadlin Lake Recreational Lease. This compound would be located south east of the caretakers cabin before the boat storage parking area.

This area will be used to store loads of trees which will be processed by County staff into firewood for the use of the campground. Upon approval the county will send in a crew to clear and level the 40 m x 50 m compound and an access of trees and shrub. Some stumps may require removal. The Storage yard shall remain dirt and only the approach will be graveled.

A gate will be install at the access which will be closed during off season.

Development Plan Addition # 1 – Firewood Compound



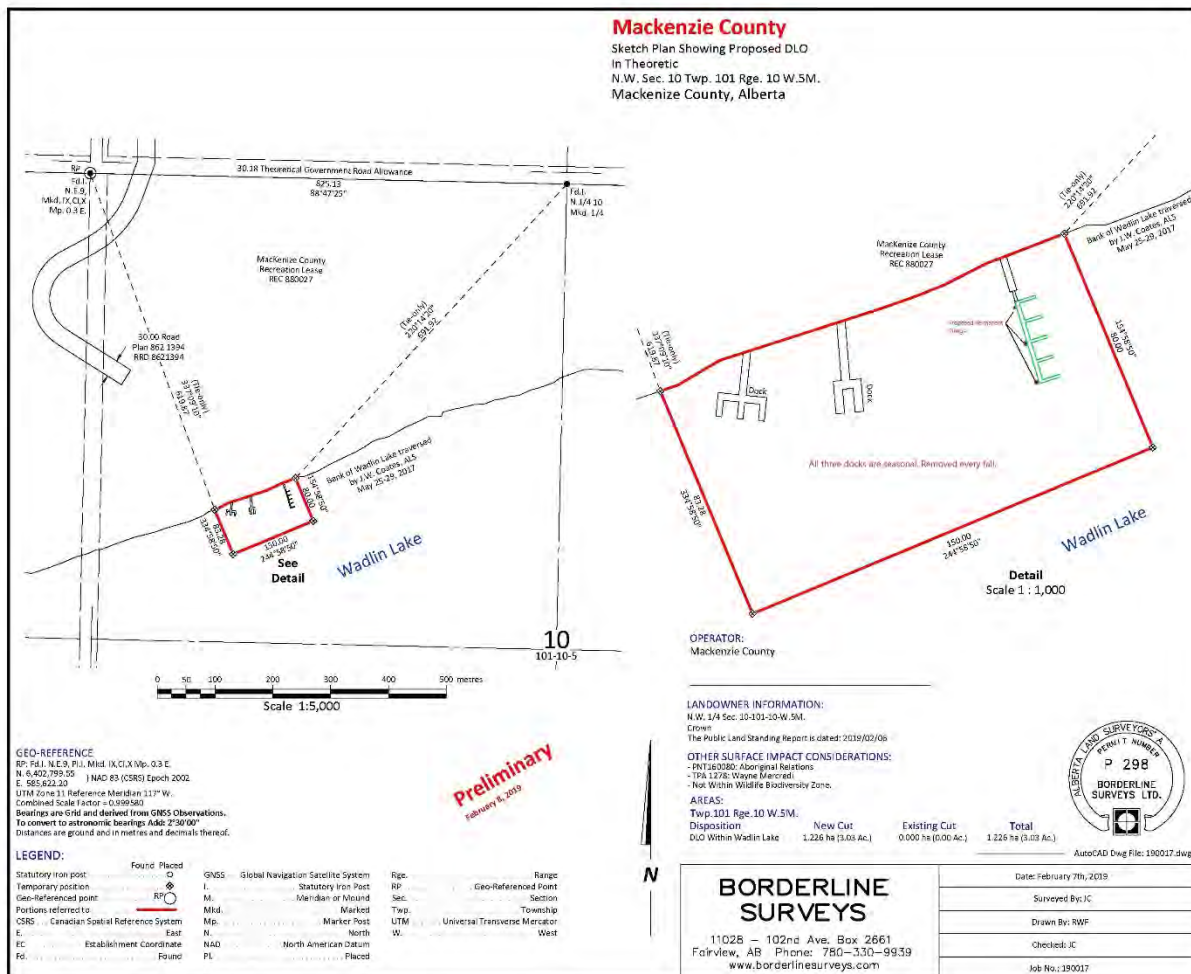
5.2 - Development Plan amendment # 2 – Permanent Piling Anchors for Dock

Project Description

Mackenzie County is planning to make improvements to the dock system at Wadlin Lake Spring 2019. Currently the docks are anchored with a series of anchors and cables that, due to the wave movement, keep either breaking or moving. The proposed improvement would see three 9 1/2 " diameter steel pilings installed permanently in the water adjacent the edges of the floating dock so that it can be secured to the pilings. The floating docks would still be removed from the water annually.

The attached sketch shows the location of the three pilings (red circles) and the proposed location of the floating dock (green lines)

Ideally we would like to install these pilings the last week of February 2019 as the piling equipment would need to drive on to the ice and screw the pilings from that position.



Appendices

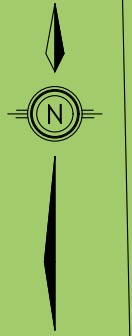
Detailed Sketch Plan of site, with proposed location of all activities and existing features.

Legal Survey (required under Surveys Act)

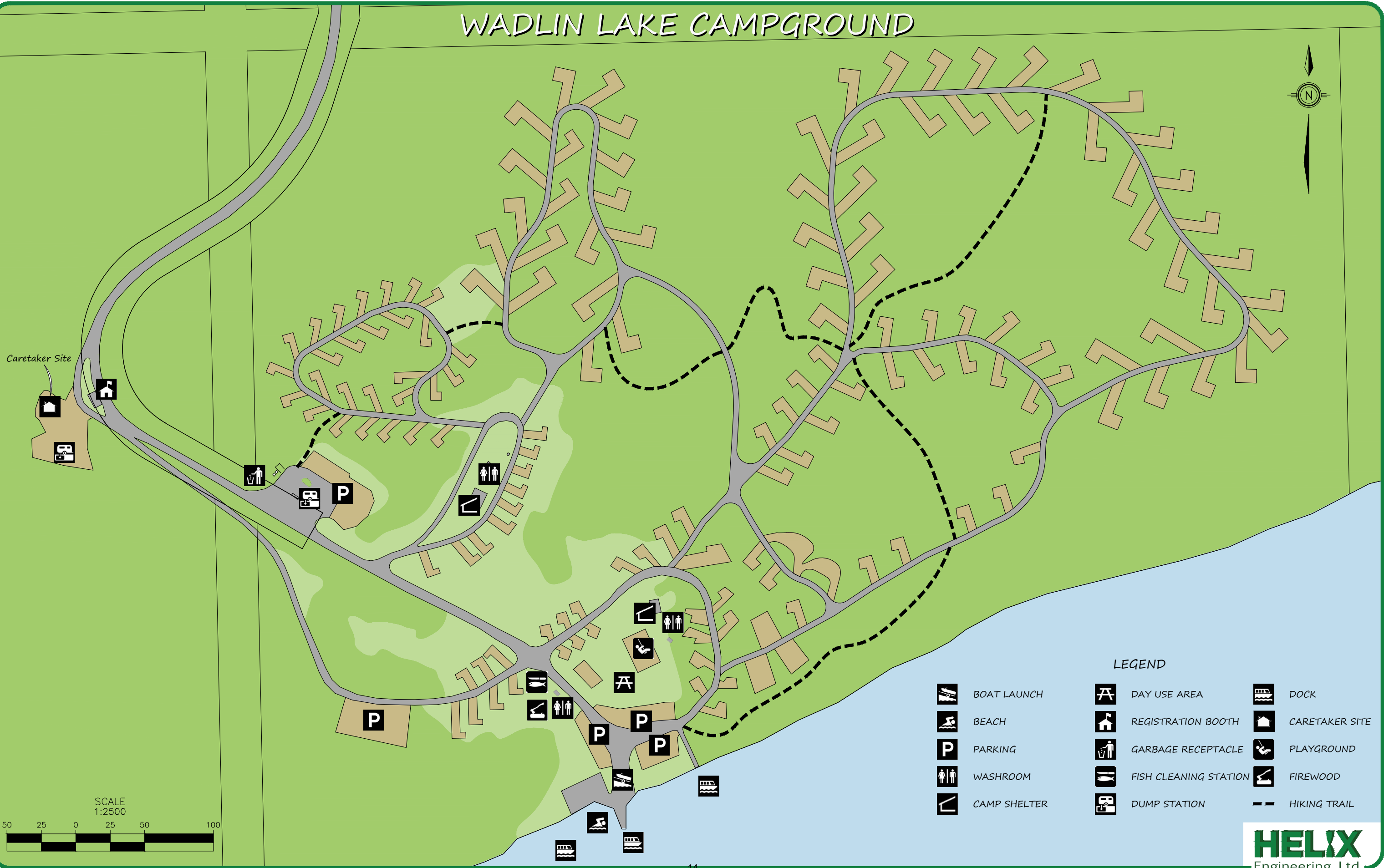
Caretaker contract and responsibilities

Mackenzie County Municipal Parks Bylaw 1037-16

WADLIN LAKE CAMPGROUND



Caretaker Site



SCALE
1:2500

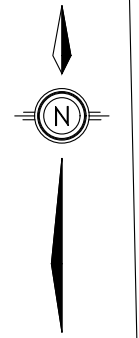


LEGEND

- | | | | | | |
|--|--------------|--|-----------------------|--|----------------|
| | BOAT LAUNCH | | DAY USE AREA | | DOCK |
| | BEACH | | REGISTRATION BOOTH | | CARETAKER SITE |
| | PARKING | | GARBAGE RECEPTACLE | | PLAYGROUND |
| | WASHROOM | | FISH CLEANING STATION | | FIREWOOD |
| | CAMP SHELTER | | DUMP STATION | | HIKING TRAIL |

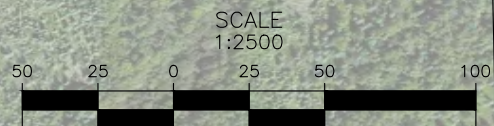


WADLIN LAKE CAMPGROUND



Caretaker Site

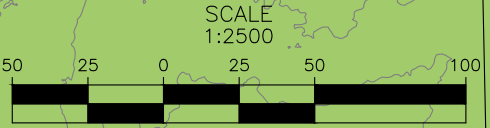
Wadlin Lake Road



LEGEND					
	BOAT LAUNCH		DAY USE AREA		DOCK
	BEACH		REGISTRATION BOOTH		CARETAKER SITE
	PARKING		GARBAGE RECEPTACLE		PLAYGROUND
	WASHROOM		FISH CLEANING STATION		FIREWOOD
	CAMP SHELTER		DUMP STATION		HIKING TRAIL

WADLIN LAKE CAMPGROUND

CONTOUR PLAN

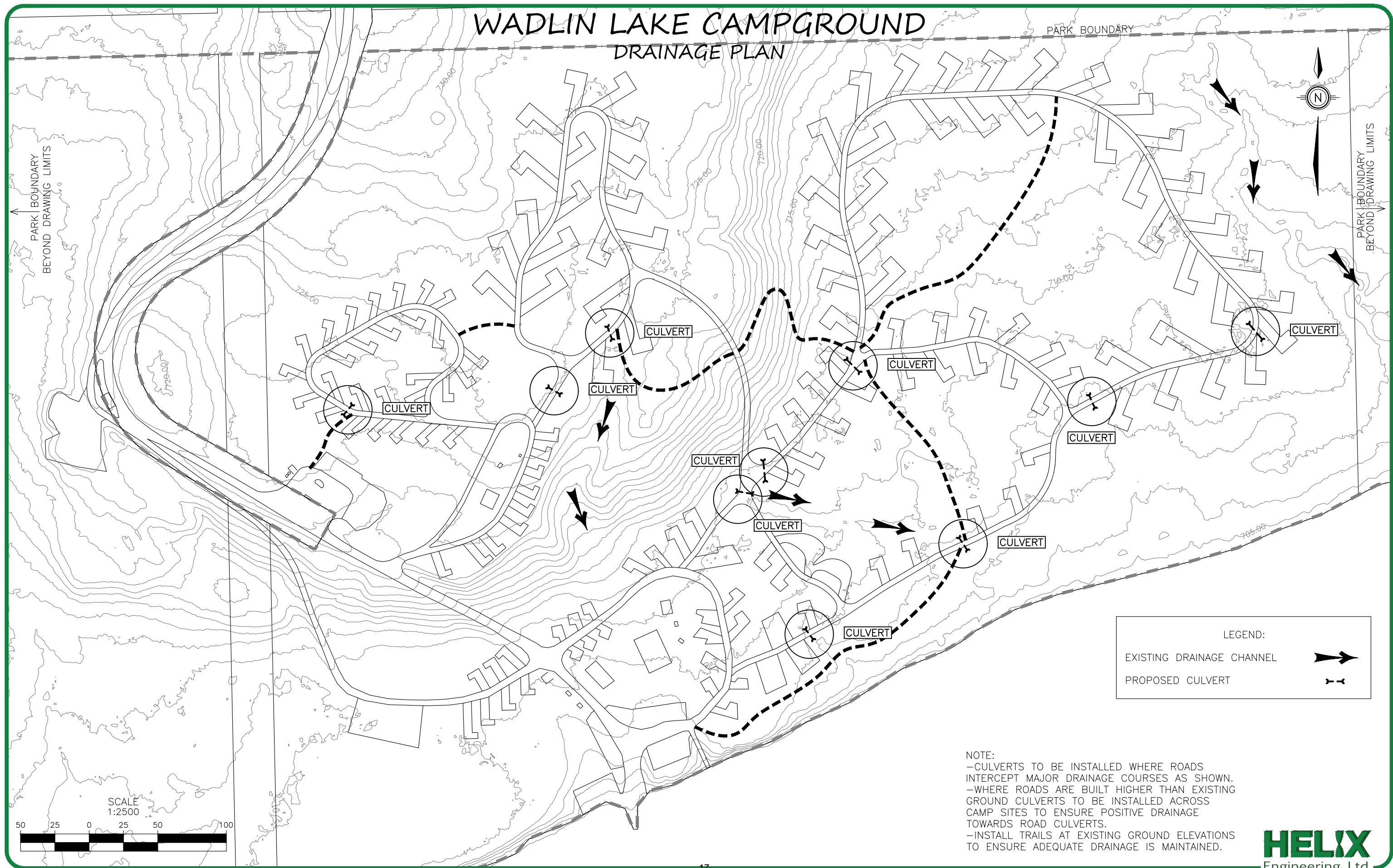


LEGEND

- | | | | | | |
|--|---------------|--|-----------------------|--|----------------|
| | BOAT LAUNCH | | DAY USE AREA | | DOCK |
| | BEACH | | REGISTRATION BOOTH | | CARETAKER SITE |
| | PARKING | | GARBAGE RECEPTACLE | | PLAYGROUND |
| | WASHROOM | | FISH CLEANING STATION | | FIREWOOD |
| | CAMP SHELTER | | DUMP STATION | | HIKING TRAIL |
| | GRASSED AREA | | | | |
| | FORESTED AREA | | | | |

WADLIN LAKE CAMPGROUND

DRAINAGE PLAN



LEGEND:

EXISTING DRAINAGE CHANNEL	
PROPOSED CULVERT	

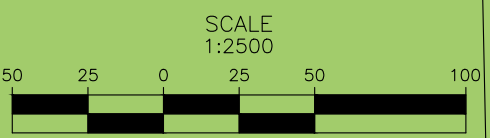
NOTE:
 -CULVERTS TO BE INSTALLED WHERE ROADS INTERCEPT MAJOR DRAINAGE COURSES AS SHOWN.
 -WHERE ROADS ARE BUILT HIGHER THAN EXISTING GROUND CULVERTS TO BE INSTALLED ACROSS CAMP SITES TO ENSURE POSITIVE DRAINAGE TOWARDS ROAD CULVERTS.
 -INSTALL TRAILS AT EXISTING GROUND ELEVATIONS TO ENSURE ADEQUATE DRAINAGE IS MAINTAINED.

WADLIN LAKE CAMPGROUND DEVELOPMENT PLAN



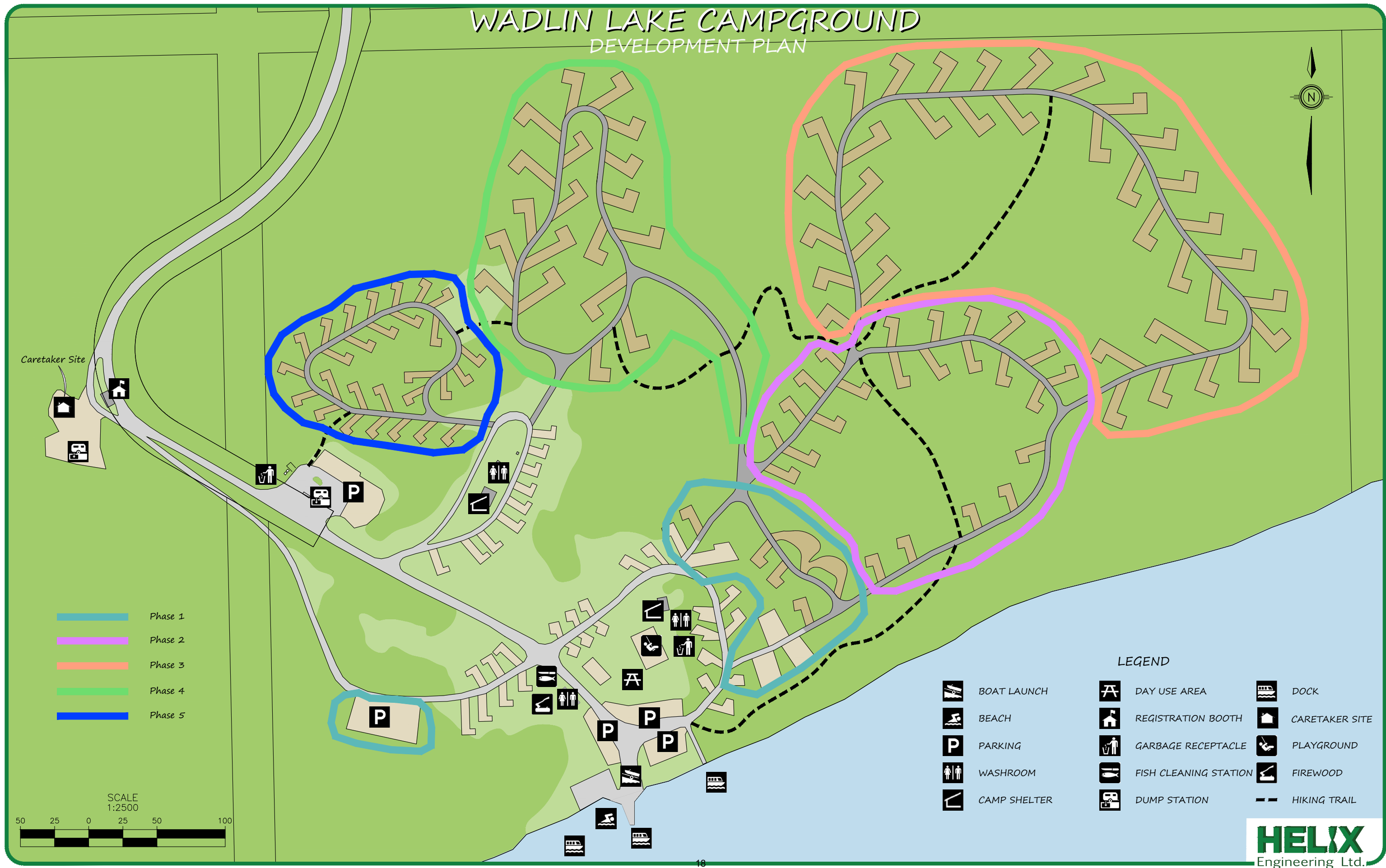
Caretaker Site

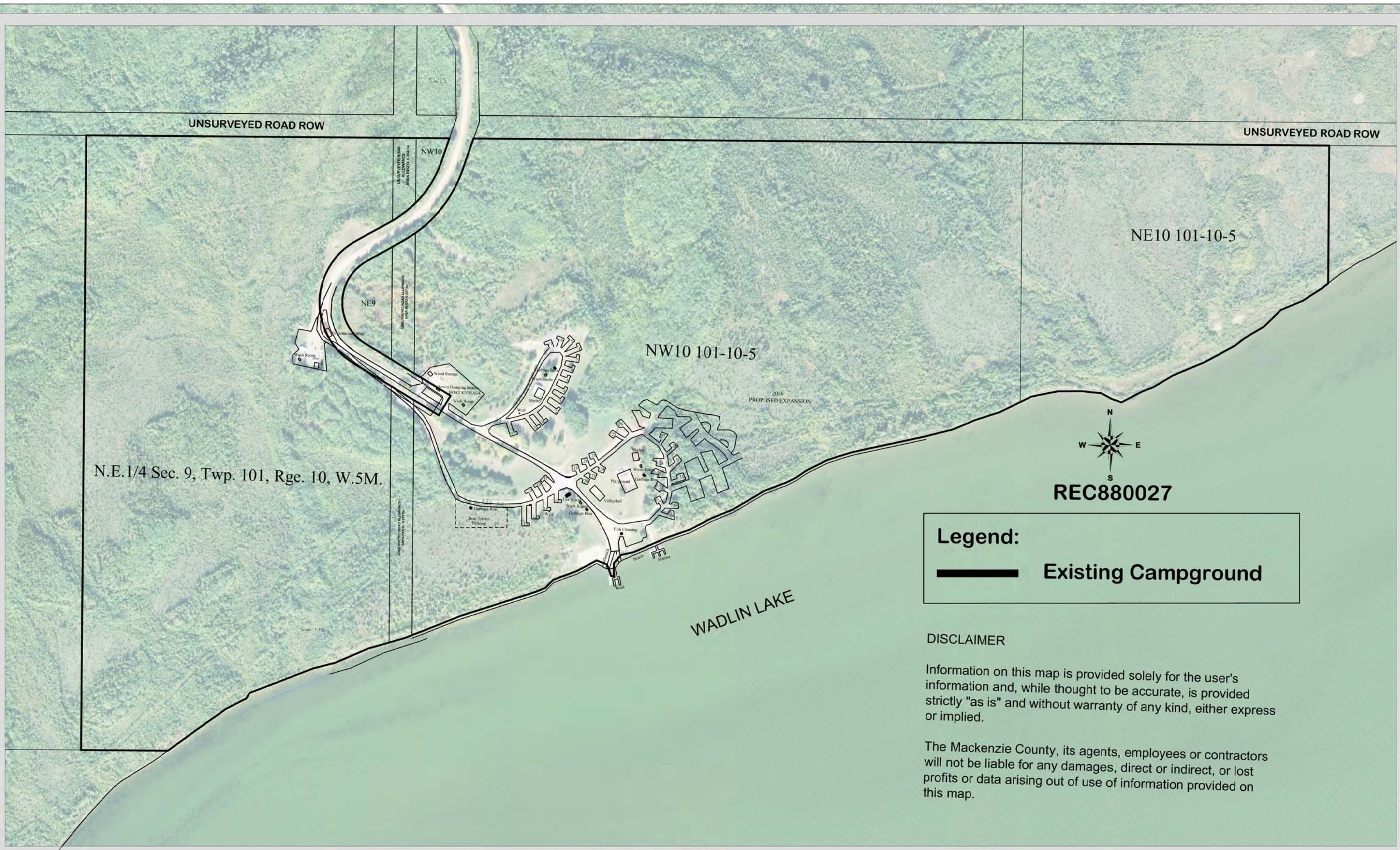
- █ Phase 1
- █ Phase 2
- █ Phase 3
- █ Phase 4
- █ Phase 5



LEGEND

- | | | | | | |
|--|--------------|--|-----------------------|--|----------------|
| | BOAT LAUNCH | | DAY USE AREA | | DOCK |
| | BEACH | | REGISTRATION BOOTH | | CARETAKER SITE |
| | PARKING | | GARBAGE RECEPTACLE | | PLAYGROUND |
| | WASHROOM | | FISH CLEANING STATION | | FIREWOOD |
| | CAMP SHELTER | | DUMP STATION | | HIKING TRAIL |





N.E.1/4 Sec. 9, Twp. 101, Rge. 10, W.5M.

Scale: 1:100



Legend:

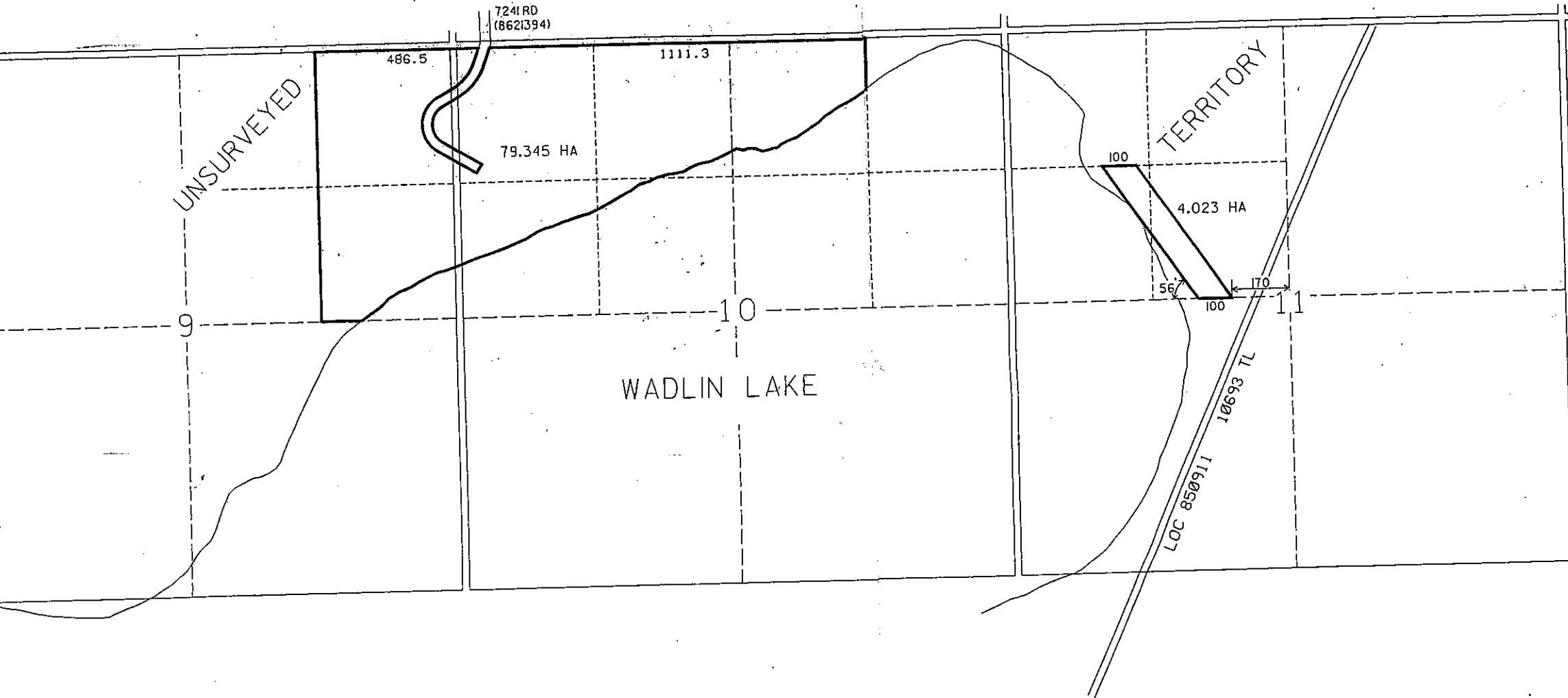
— Existing Campground

DISCLAIMER

Information on this map is provided solely for the user's information and, while thought to be accurate, is provided strictly "as is" and without warranty of any kind, either express or implied.

The Mackenzie County, its agents, employees or contractors will not be liable for any damages, direct or indirect, or lost profits or data arising out of use of information provided on this map.

Existing Development 2017



AREA = 83.368 HA (201.01 ACS.)

PLAN NO. 4926 GEN

DEPARTMENT OF FORESTRY, LANDS AND WILDLIFE		Scale 1 : 10000
Public Lands Division		
TSS File No. RC880027	REC 880027	Dwn By R. EDMONDS
DISTANCES ARE IN METRES AND DECIMALS THEREOF.	PORTIONS REFERRED TO BOUNDED THUS ...	
Remarks	LAKES BANK PLOTTED FROM AIR PHOTOS DATED 87-09-17	

WADLIN LAKE CARETAKING CONTRACT

CONTRACT SERVICE AGREEMENT made this _____ day of _____, 20__.

BETWEEN: MACKENZIE COUNTY
BOX 640
FORT VERMILION AB T0H 1N0
OF THE FIRST PART

AND: CARETAKER

OF THE SECOND PART

I. DEFINITIONS:

- a. "Season" refers to the period of time commencing *May 10, 20__*, expiring on *September 30, 20__* and again commencing on *May 10, 20__*, and expiring on *September 30, 20__*.

THE PARTIES in consideration of the mutual promise, terms, covenants and conditions set out herein agree as follows:

II. TERMS OF REFERENCE:

A. THE CONTRACTOR SHALL:

Be responsible for the maintenance, operation and security of Wadlin Lake Campground in Mackenzie County, in the Province of Alberta, daily for the period commencing *May 10, 20__*, expiring on *September 30, 20__* and commencing on *May 10, 20__*, and expiring on *September 30, 20__*.
**last two weeks of September, Caretaker can be reduced to weekends.*

1. Maintenance and operation of water system:

- a) Ensure the well pumps kept clean. Report any repairs required to Mackenzie County.

2. Maintenance and operation of washrooms:

- a) Ensure washrooms are stocked with an adequate supply of toilet tissue, hand sanitizer, paper towel, fly catchers, etc at all times throughout the season.
- b) Carry on routine maintenance and daily cleanup of washrooms as necessary.
- c) Check sanitary effluent levels in toilet reservoirs and contact Mackenzie County to advise when sewage removal is required. Sewage removal costs will be borne by Mackenzie County. Invoices shall be submitted directly to Mackenzie County.
- d) Ensure open accessibility to the sanitary dumping station for RV's. Check efficient levels, and contact Mackenzie County to advice when sewage removal is required.

3. Removal of Garbage:

- a) On a daily basis, empty garbage receptacles and place in 6yd bin located on site.

4. Maintenance, Security and Safety of Grounds:

- a) Carry on routine maintenance including but not limited to the following:
 - i. Mowing grass;
 - iii. Grass Trimming;
 - iv. Raking;
 - v. Shoveling; and
 - vi. Sweeping
 - vii. Paint tables when required
 - ix. Minimum maintenance on facilities
 - ix. Safety inspections

- b) Inspect docks on a daily basis, and repair minor deficiencies. Report all other deficiencies to Mackenzie County.
 - c) Inspect campsites on a daily basis, and repair minor deficiencies and report all others to Mackenzie County.
 - d) Clean fish cleaning stations daily.
 - e) Maintain all signage and flagging necessary. (Mackenzie County to supply signage).
 - f) Clean firewood storage area.
 - g) Ensure the park is safe for public use at all times.
 - h) Clean shelter on a daily basis (if provided).
 - i) Clean up drift wood along the dock and boat launch.
 - j) Remove all deadfall and overhang within the campground.
 - k) Maintain the volleyball court (if provided). Daily checks, rake sand, clean up debris.
 - l) Maintain playground area. Daily checks, rake sand, clean up debris.
 - m) Ensure all vacant campsites are clean including emptying the fire pits and collecting all garbage.
 - n) Ensure the campground/park is kept in a clean, well groomed, organized and esthetically pleasing state.
 - o) Perform other maintenance duties as required by Mackenzie County ie. paint/stain tables.
 - p) Enforcing rules at the Wadlin Lake Campground to ensure campers and recreation users are advised to follow the current Mackenzie County Parks and Campground bylaws. Those that do not adhere to the bylaw should be requested to provide their name, phone number, and license plate number (when possible. This information is to be provided to the Mackenzie County Bylaw Officer for enforcement. If there are any safety concerns at the park i.e. violence, threats, or personal safety concerns, you are to report them immediately to the RCMP.
5. Contractors will provide own equipment for cleanup of grounds. The Contractor will be responsible to provide maintenance of the necessary

equipment. **A list of all maintenance equipment must be provided to Mackenzie County prior to the start of each season.**

6. Check to ensure an adequate supply of appropriate size firewood is available for the campers, and advise Mackenzie County when firewood is needed. The firewood will be supplied by Mackenzie County.
7. Collect and keep all records of park activities (including day use and overnight) and revenue collected from overnight camping fees.
8. Submit all revenues collected and all records kept to the Mackenzie County office in either La Crete or Fort Vermilion on a **biweekly basis**.
9. Provide personal contact with campers to promote responsible camping.
10. Provide directions and brochures to campers and answer any questions they may have pertaining to the area.
11. All janitorial cleaning supplies, paper towel and garbage bags are to be provided by the Contractor.
12. Reporting of all potential hazards in writing to Mackenzie County.
13. Supply own vehicle to perform the works prescribed in this Agreement.
14. Supply own living accommodations on site to be located in the designated caretakers site. **A description of the living accommodations must be provided to Mackenzie County prior to the start of each season, indicating the make, year and model of the accommodations.**
15. At all times remain an independent Contractor and shall not be an Employee for Mackenzie County.
16. Be responsible for the deduction and payment of any monies owing to any level of government or government agency, including Unemployment Insurance Payments, Workers' Compensation Commission Payments and Income Tax Deductions, and Mackenzie County shall have no responsibility for the deduction, collection or payment of the same, on behalf of the Contractor.
17. Indemnify and save harmless the Council, employees and agents from all claims, damages, costs, actions and suits caused by or arising either directly or indirectly out of the performance of this Agreement or by reason of any matter or things done, permitted or omitted to be done, by the Contractor.

18. If required by Provincial or Federal regulations provide proof of WCB Coverage and liability insurance.

B. MACKENZIE COUNTY SHALL:

1. Install well pumps at beginning of season and remove such at end of season (if provided).
 2. Remove sewage from the toilet reservoirs and sanitary dump station; when deemed necessary by the Contractor.
 3. Supply and place firewood in designated firewood storage area.
 4. Remove garbage from 6yd bin **only** (located at caretaker's site); when deemed necessary by the Contractor.
 5. Provide toilet paper, hand sanitizer solution packs for washroom facilities.
 6. Pay to the Contractor the fee as agreed upon over the contract period in proportionate payments on a monthly basis.
 7. Allow the Contractor to operate a concession and any other applicable campground revenue generating activities for his/her own profit pending approval of a list submitted to Mackenzie County prior to the start of each season. The Contractor must receive approval from the Health Inspector prior to commencing operation of the concession.
- III. Upon a successful yearend evaluation by the Director of Community Services and Operations, and a positive recommendation by the Community Services Committee, a 25% bonus of the total revenue will be paid to the Contractor (Bonus maximum \$8,000). A successful yearend will be determined on the basis of customer and County satisfaction as well as meeting and/or exceeding the terms of this contract. (Refer to Mackenzie Country Policy COM001)
 - IV. This Agreement may be terminated by either party giving to the other party 60 days notice in writing. If, upon breach of contract, the Contractor does not correct his actions with 48 hours of being notified in writing, the contract may be terminated.
 - V. Mackenzie County may, prior to the expiry of the contract time, extend the contract time for two one-year period subject to conditions mutually agreed to in writing by Mackenzie County and the Contractor.
 - VI. In the event that the Agreement is terminated prior to the expiration date, the Contractor is entitled to receive payment proportionate to past services performed. If terminated all equipment and property belonging to the Contractor must be removed from the park premises within seven (7) days.

DATED AT _____, in the Province of Alberta, this _____ day of
_____, 20__.

Witness

CONTRACTOR

Witness

CONTRACTOR

Witness

MACKENZIE COUNTY

BYLAW 1037-16

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO PROVIDE FOR THE CONTROL AND OPERATION OF
PARKS, CAMPGROUNDS AND OTHER PUBLIC AREAS
WITHIN MACKENZIE COUNTY**

WHEREAS pursuant to the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000 and amendments thereto the Council of the Mackenzie County may pass bylaws respecting people, activities and things in, on or near a public place or place that is open to the public; and

WHEREAS Mackenzie County and the Province of Alberta have an agreement in place permitting Mackenzie County to administer and enforce the Parks Bylaw at the following sites as described in the Fee Schedule Bylaw and all day use camp areas within the Municipality.

NOW THEREFORE, the Council of Mackenzie County in the Province of Alberta, duly assembled, enacts as follows:

SECTION 1 SHORT TITLE

1.1 This Bylaw may be cited as the “**MUNICIPAL PARKS BYLAW**”.

SECTION 2 DEFINITIONS

2.1 In this Bylaw, unless context otherwise requires:

- (a) “**ABANDONED**”, means left standing at a location for more than 72 consecutive hours other than pursuant to a license, permit, or other similar authorization, or prior authorization of a Park Officer;
- (b) “**ANIMAL**”, means a domestic animal and includes an animal that is wild by nature but has been domesticated;
- (d) “**CAMPING ACCOMMODATION UNIT**”, means a;
 - i. tent
 - ii. trailer
 - iii. tent trailer
 - iv. van
 - v. truck camper
 - vi. motor home

- (e) **“COUNCIL”**, means the Council of Mackenzie County, duly assembled and acting as such;
- (f) **“FIREARM”**, means any device that propels a projectile by means of explosion, spring, air, gas, string, wire or elastic material or any combination of those things;
- (g) **“HIGHWAY”**, means a highway as defined in the Highway Traffic Act;
- (h) **“INDIVIDUAL CAMPSITE”**, means a separate designated stall under this Bylaw;
- (i) **“MOTOR VEHICLE”**, means a motor vehicle as defined in the Highway Traffic Act;
- (j) **“MUNICIPALITY”**, means Mackenzie County, a Municipal Corporation in the Province of Alberta.
- (k) **“OFF-HIGHWAY VEHICLE”**, means an off-highway vehicle as defined in the Off Highway Vehicle Act;
- (l) **“PARK”**, means land designated as park, campground or recreation area by the Council;
- (m) **“PARK OFFICER”**, means a person appointed as a Park Officer, a Bylaw Enforcement Officer, a Special Constable appointed pursuant to the provisions of the Police Act, a Statute of Alberta, or a member of the Royal Canadian Mounted Police;
- (n) **“PUBLIC AREA”**, means an area in the County normally accessible for use by the public.
- (o) **“SEASONAL CAMPING STALL”**, means an area identified by Mackenzie County for the usage of seasonal or monthly recreational camping, and may include the use of RV; (May 1 – Sept. 30)
- (p) **“WASTE WATER”**, means;
 - i. Grey water waste: any waste water commonly used during cooking, washing or bathing, but does not contain human or animal feces or urine, and
 - ii. Black water waste: any waste water commonly used to facilitate the flushing of toilets, containing human or animal feces and or urine.

- (q) **“WATER ACTIVITY”**, includes swimming, wading, or any other activity resulting in full or partial immersion of a person’s body into water.

SECTION 3 PARK USAGES

3.1 Any person using a park shall;

- (a) Keep the land and improvements in a condition satisfactory to a Park Officer.
- (b) Comply with the instructions, prohibitions and directions prescribed by all lawfully designated and erected signs and notices.

3.2 Any person vacating a park shall restore the area to a clean and tidy condition.

3.3 No person shall;

- (a) Interfere with the right of others to the quiet and peaceful enjoyment of a park.
- (b) Deface, injure or destroy any municipal property in a park.
- (c) Excavate or remove any tree, plant, or shrub.
- (d) Remove park equipment.
- (e) Display or post any signs or advertisements in a park unless authorized by the Park Officer or Council.
- (f) Remove, deface, damage or destroy any sign boards, signs or notices posted or placed in a park under authority of this or any other Bylaw or Act.
- (g) clean clothing, fish, cooking or eating utensils, vehicles, equipment, or bathe at or near a drinking fountain, standpipe, well or pump in a park.

3.4 All construction must be authorized by the County.

3.5 No person shall carry on a business in a park unless he has received permission from the County for that purpose.

SECTION 4 REGISTRATION AND CAMPING PERMITS

4.1 All persons entering a park shall register at the Self-Registration Vault or with a Park Officer.

4.2 Each camping accommodation unit must have an individual camping permit.

- 4.3 Notwithstanding subsection 4.1 and 4.2 children under the age of 16 years staying in a tent are exempt from registering provided they are staying in an individual campsite that is currently being occupied by a person(s) with a valid camping permit.
- 4.4 The County may issue individual campsite permits, day use permits, or group camping permits under this Bylaw.
- 4.5 The County may provide for and designate areas for day use and overnight camping.
- 4.6 Reservations (not seasonal camping stalls) will be accepted at the discretion of the caretakers. Reservations for Wadlin Lake Campground will only to be accepted for the upper level.
- 4.7 No person shall camp overnight in a park except in an area designated for that purpose unless otherwise authorized by a Park Officer and has a valid permit.
- 4.8 No person shall alter a camping permit or transfer a camping permit to another person.
- 4.9 The camping permit shall be made available for inspection by the Park Officer at any time.
- 4.10 A group camping permit may be subject to any conditions the County considers appropriate.
- 4.11 The C.A.O. may, in writing, waive any applicable fee to any person or group.
- 4.12 When a campground or park has individual campsites, the maximum allowable combination of motorized vehicles, camping accommodation units, and towed equipment shall not exceed three (3), of which not more than two (2) shall be motorized vehicles
- 4.13 If neither of the two (2) motorized vehicles permitted under section 4.12 is towing a camping accommodation unit or being used for accommodations, two (2) tents may be kept in a campsite in addition to the vehicles permitted under section 4.12.
- 4.14 No person shall camp for more than fourteen (14) consecutive days in the same campground in a park without the written permission of a Park Officer (does not pertain to seasonal camping stalls).
- 4.15 An individual campsite shall be considered to be unoccupied when no camping accommodation unit, motor vehicle, or personal belongings are located on the campsite, unless reserved by the caretaker.

- 4.16 A camping permit is automatically cancelled if the campsite to which it relates to is unoccupied for 24 consecutive hours.
- 4.17 A Park Officer may cancel a camping permit on written notice to the permit holder, if the permit holder contravenes this Bylaw and the permit holder shall vacate the campsite within one hour of receiving such notice.
- 4.18 On the expiration or cancellation of a camping permit, the permit holder shall ensure that the campsite is vacated and that all personal property is removed.
- 4.19 The County may add to, delete or vary the terms and conditions to which a permit is issued under this Bylaw.
- 4.20 No visitors shall be allowed in the park after 11:00 p.m. Any person remaining in the park after 11:00 p.m. shall be subject to pay the overnight camping fee.
- 4.21 No person shall occupy or remain in an area designated as a day use area after 11:00 p.m. unless authorized by a Park Officer.
- 4.22 Check out time for overnight camping shall be 2:00 p.m., overnight charges shall apply to overnight campers who check out after 2:00 p.m.

SECTION 5 SEASONAL CAMPING STALLS

- 5.1 Where designated areas at campgrounds have been identified for monthly or seasonal usage Mackenzie County will determine through a fair process how to designate seasonal camping stalls to individuals,
- (a) If demand for seasonal camping stalls exceeds the current availability, the County shall determine through a seasonal camping stall draw,
- 5.2 Machesis Lake Seasonal camping stall areas will be identified and designated specific locations and sizes by Mackenzie County.
- 5.4 Any permitted RV must be a non-permanent removable structure, must be esthetically pleasing.
- 5.5 On a seasonal camping stall the maximum allowable units shall not exceed one RV.
- 5.7 Any permitted RV must be placed at a location directed by the County.
- 5.8 Only the use of the quiet generators is permitted. This shall be at the discretion of the County.

5.9 Permits are non-transferable.

5.10 Seasonal camping stalls must be maintained in a bear proof manner.

SECTION 6 ACCESS RESTRICTIONS

6.1 No person shall enter or remain in a park or portion of a park where travel or access restrictions have been imposed under this Bylaw.

SECTION 7 FIRES

7.1 No person shall set, light or maintain a fire in a park except in a fireplace, pit or other facility designed for that purpose.

7.2 A person may use any dead vegetation for fuel purposes in a park.

7.3 Where the Municipality is of the opinion that a fire hazard exists in a park, the Municipality may, by erecting signs and notices for the purpose, prohibit the setting, lighting or maintaining of fires in all or part of a park.

7.4 No fire shall be left unattended or be allowed to spread.

7.5 No person shall deposit or dispose of hot coals, ashes, embers or any other burning or smoldering material in a place other than a stove, fire pit, or other place provided for that purpose by the Municipality.

7.6 All fires, hot coals or smoldering materials shall be extinguished before leaving.

7.7 No person shall remove firewood from a park.

SECTION 8 VEHICLES

8.1 No person shall, within a park, operate or ride an off-highway vehicle that is motor driven, except on a designated trail or area unless otherwise authorized by the Municipality.

8.2 A Park Officer may prohibit the entry of a vehicle into any part of a park.

8.3 No vehicle shall be parked in a manner or at a location that impedes traffic.

8.4 No person shall exceed the posted speed limit with a motor vehicle or off-highway vehicle in a park.

8.5 The owner of a motor vehicle or off-highway vehicle which is involved in any contravention of this Bylaw is guilty of an offence.

8.6 When a motor vehicle, off-highway vehicle, boat, trailer, equipment, appliance, article, or object

(a) Is abandoned,

(b) Remains in an area after the authorization to be in that area has expired, or

(c) Is located in a prohibited area,

A Park Officer may remove, store or dispose of this item in accordance with this Bylaw.

8.7 A Park Officer may seize any vehicle, off-highway vehicle, boat, trailer or any equipment, appliance or other article or object that is being used in a park in contravention of this Bylaw, whether it is found in possession of the person alleged to have committed the contravention or not.

8.8 No motor vehicle, off-highway vehicle, boat, trailer, equipment, appliance, article or object that has been removed or seized shall be released to its owner or the owner's agent until all expenses incurred by the Municipality regarding the subject item have been paid. Such charges shall be in addition to any fine or penalty imposed in respect of any violation or to any payment made in lieu of prosecution as provided for in the Fee Schedule Bylaw.

8.9 Pursuant to section 8.8, if any item stored is not claimed by the owner or someone on his behalf, in return for full payment of costs incurred, within 60 days of its removal, the item and its contents shall be turned over to the Municipality to be disposed of.

SECTION 9 ANIMALS

9.1 All persons having the custody or control of an animal shall

(a) At all times have the animal on a leash.

(b) Be responsible for the immediate clean up of the animals waste upon release.

9.2 A Park Officer may refuse to admit to a park, or require to be removed from a park, any animal if the animal

- (a) Is not under control,
 - (b) Causes a nuisance,
 - (c) Threatens the life, safety, health, or comfort of any person, or
 - (d) Damages property
- 9.3 A Park Officer and/or any other person acting under the supervision of a Park Officer may capture an animal running at large in a park.
- 9.4 When an animal is captured, the Park Officer shall
- (a) Impound the animal, and
 - (b) Make a reasonable attempt to contact the owner or person having custody of the animal.
- 9.5 Where the owner or person having custody of an animal, claims a captured animal from a Park Officer, that person shall pay the fees as set out in the Mackenzie County's Animal Control Bylaw.
- 9.6 When an animal has been impounded for the time period required in Mackenzie County's Animal Control Bylaw, and no person claims it, a Park Officer may dispose of the animal in accordance with the Animal Control Bylaw.
- 9.7 No person shall bring into a Municipal park, a horse, pony, or beast of burden, unless at a designated site (Machesis Lake equine camp), or with the written authorization from a Park Officer.

SECTION 10 WASTE DISPOSALS

- 10.1 No person shall:
- (a) Deposit solid waste matter in a park except in a receptacle or area provided for that purpose by the Municipality.
 - (b) Deposit waste water, sewage or any liquid waste except in a receptacle approved by the municipality.
 - (c) Bring commercial or residential waste matter into a park for disposal.
- 10.2 In areas in a park where waste disposal receptacles are not provided, waste matters shall be carried out of the area for disposal.

SECTION 11 NUISANCES

- 11.1 If, in the opinion of a Park Officer, a nuisance exists on any site which is subject to a permit, the Park Officer may, in writing, order the person causing the nuisance to abate the nuisance, clean the site, or both.
- 11.2 Where a person fails to comply with an order made pursuant to section 11.1 the Park Officer may take whatever steps are necessary to abate the nuisance, clean the site, or both. All costs incurred as a result of the nuisance shall be paid by the offender.
- 11.3 No person who has been removed from a park pursuant to this Bylaw shall, within the following 72-hour period, enter or attempt to enter a park.

SECTION 12 FIREARMS

- 12.1 No person shall discharge a firearm in a park or campground unless the firearm is discharged by a
- (a) A Police Officer,
 - (b) A Fish and Wildlife Officer,
 - (c) A duly authorized Municipal employee, agent, or contractor in the performance of their duties.
- 12.2 Notwithstanding section 12.1, a person who is in possession of a firearm in a park shall ensure the firearm is unloaded and
- (a) In a condition such that the barrel and stock are separated and taken apart, or
 - (b) Completely enclosed in a locked case or other covering designed for that purpose.
- 12.3 No person shall hang or dress big game in the park.

SECTION 13 NO SWIMMING

- 13.1 Any person engaged in swimming, wading or any other Water Activity in a body of water located in a Park or other Public Area, contrary to a “No Swimming” sign posted in respect of that body of water is guilty of an offence and subject to a fine as set out in the Fee Schedule Bylaw.

13.2 Any person in or in the immediate vicinity of a Park or other Public Area who is exercising care, control or supervision of a child or children under twelve (12) years of age who is/are engaged in swimming, wading or any other Water Activity contrary to Section 13.1, is guilty of an offence and subject to a fine as set out in the Fee Schedule Bylaw.

SECTION 14 SIGNAGE

14.1 The Council may:

- (a) Subject to the Traffic Safety Act, control and prohibit the movement of vehicular, pedestrian and other traffic by means of signs and notices designated and erected by it, and
- (b) Designate and erect other signs and notices governing and prohibiting activities that are provided for in this Bylaw.

SECTION 15 ADMINISTRATION

15.1 For the purpose of administering and enforcing this Bylaw, a Park Officer may:

- (a) Enter on and inspect any land, road structure or work in a park;
- (b) Order the repair, alteration, improvement, evacuation or removal of or addition to any unauthorized structure or work in a park;
- (c) Order any person in a park to cease or refrain from any action, omission or conduct that in the opinion of the Park Officer is dangerous to life or property or detrimental to the use and enjoyment of the park by other persons;
- (d) Require any person in a park to inform a Park Officer of:
 - i. the name, and address of the person, and
 - ii. any fact or intention relating to the use of the park by that person;
- (e) Remove from a park:
 - i. any person making unauthorized use of the park,
 - ii. any person failing to comply with any provisions of this Bylaw, and
 - iii. any person creating a nuisance or disturbance or committing a trespass

or any undesirable act.

15.2 Each section of this Bylaw shall be read and construed as being separate and severable from each other section. Should any section of this Bylaw be found to have been improperly enacted for any reason, then such section apart shall be regarded as being severable from the rest of the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable.

SECTION 16 FEE RATES FOR USE OF CAMPGROUNDS

16.1 Fees pursuant to this Bylaw shall be paid in accordance with the Fee Schedule Bylaw.

SECTION 17 CONTRAVENTIONS

17.1 The Municipality or Park Officer may cancel or suspend a permit issued under this Bylaw if the permit holder contravenes this Bylaw, or any terms or conditions to which the permit is subject.

17.2 Penalties shall be applicable as per the Mackenzie County Fee Schedule Bylaw in place at the time of the offence.

17.3 A Park Officer may commence a summons or offence notice in the form of a violation ticket or long information for the contravention. A Park Officer may serve upon such a person a violation ticket allowing payment of a specified penalty in the amount prescribed in the Fee Schedule Bylaw in lieu of prosecution for the offence.

17.4 Violation tickets shall be issued in accordance with the Provincial Offences Procedure Act.

SECTION 18 EFFECTIVE DATE

18.1 This Bylaw rescinds Bylaw 796-11.

18.2 This Bylaw shall come into full force and effect upon third and final reading.

READ a first time this 10th day of May, 2016.

READ a second time this 10th day of May, 2016.

READ a third time and finally passed this 10th day of May, 2016.

(original signed)

Bill Neufeld
Reeve

(original signed)

Joulia Whittleton
Chief Administrative Officer

Mackenzie County

Title:	Mackenzie County Recreational Area Policy	Policy No:	ADM040
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Purpose:

To identify County Recreational Areas. To properly classify all County and/or Partnership Recreational Areas, based on area usage, community need, natural features present and currently maintained areas.

Policy Statement

Mackenzie County strives to offer Recreational Areas for our citizens and visitors to the County. Mackenzie County strives to engage our citizens and visitors of all ages in recreational opportunities. Recreational Areas are characterized into different Classifications in order to provide the best possible opportunities for all. Classifications for playgrounds and campgrounds may be combined when available or applicable combined efforts in regards to Park Spaces will be recognized. Examples or such partnerships may be School Division, Provincial Government agencies, local Community Groups.

1. Classifications of Campgrounds and Playgrounds

- a. Green Space
- b. Playground
- c. Urban Park
- d. Regional Park
- e. Lease Holder

Council has identified and classified the following as County Recreational Areas:

Recreational Area	Location	Classification	Operational Authority / Partnership
Mackenzie Housing Park	Fort Vermilion Hamlet	Urban Park	County/Fort Vermilion Recreational Society
Fort Vermilion Pioneer Park	Fort Vermilion Hamlet	Playground	County
Fort Vermilion Arena Park	Fort Vermilion Hamlet	Urban Park	County / Fort Vermilion Recreational Society
D.A. Thomas Park	Fort Vermilion Hamlet	Urban Park	County
Fort Vermilion Walking Trails	Fort Vermilion Hamlet	Green Space	County/Fort Vermilion Walking Trail Committee
Bridge Campsite	Fort Vermilion Rural	Regional Park	County/ASRD

Recreational Area	Location	Classification	Operational Authority / Partnership
La Crete Hill Park	La Crete Hamlet	Urban Park	County
Reinland Park	La Crete Hamlet	Urban Park	County
108 St Park	La Crete Hamlet	Playground	County
La Crete Walking Trails	La Crete Hamlet	Green Space	County / La Crete Walking Trail Committee / ASRD
La Crete Arena Park	La Crete Hamlet	Urban Park	County / La Crete Recreational Society
Tourangeau Lake	La Crete Rural	Urban Park	County / ASRD
Atlas Landing	La Crete Rural	Green Space	County
Zama Community Park	Zama Hamlet	Regional Park	County / Zama Recreational Society
Zama Community Hall	Zama Hamlet	Urban Park	County/Zama Recreational Society
Buffalo Head Tower	Buffalo Head Rural	Regional Park	County
Hutch Lake Campground	High Level Rural	Regional Park	County / Town of High Level / Provincial Parks
Machesis Lake	Rocky Lane Rural	Regional Park	County / Provincial Parks
Wadlin Lake	Fort Vermilion Rural	Regional Park	County / ASRD
Fort Vermilion Rodeo Grounds	Fort Vermilion Rural	Lease Holder	County/Fort Vermilion Recreational Society
La Crete Ferry Campground	Tompkins Landing Rural	Lease Holder	County/La Crete Ferry Campground Society / ASRD

2. Recreational Area Classification Definitions

Recreational Areas are classified taking into account, current features, natural features, usage and grant and partnership opportunities. Parks will be upgraded and maintained to provide the best possible uses and may or may not include all amenities that are listed under their classification. All Park areas amenities inclusions will be under the jurisdiction of the County Parks & Recreation Committee in conjunction of the County's Park & Recreation Master Plan (when implemented).

a. Green Space

Must Include:

- Good repair and maintenance of property
- Passive features like picnic tables, benches

- Garbage receptacles & collection

May Include:

- Walking Trails (either soft or hard surface)
- Dock or boat launch where applicable
- Parking Area
- Green spaces & natural landscaping items such as flowers & trees

b. Playground

Must Include:

- Good repair and maintenance of property
- Basic equipment is supplied and installed (ex. swings, sandbox, slides etc.)
- Garbage receptacles & collection

May Include:

- Passive features like picnic tables, benches
- Playground structure
- Green spaces & landscaping items such as flowers & trees

c. Urban Park

Must Include:

- Good repair and maintenance of property
- Garbage receptacles & collection
- Green spaces & landscaping items such as flowers & trees
- Passive features like benches, picnic tables

May Include:

- Picnic area(s)
- Toilets
- Shelters
- Playground structure
- Fencing
- More intensive recreation areas: such as ball diamonds, sports fields and/or courts, spray pools, recreation centres, outdoor rinks.

d. Regional Park

Must Include:

- Good repair and maintenance of property
- Picnic areas
- Fire pits and firewood

- Toilet facilities
- Parking area
- Garbage receptacle & collection
- Green spaces & natural landscaping items such as flowers & trees
- Passive features like benches

May Include:

- Playground structure
- Dock and/or boat launch
- Shelters
- Non-potable water facilities
- Individual and/or group camping sites

e. Lease Holder

Must Include:

- Obtain and maintain current lease agreement.
- Operating authority.

3. Signage

- All County Parks will have appropriate signage that clearly shows Ownership and/or Operational parties; Classification.
- Other signage including emergency contacts, rules, regulations and special issues will be reviewed as a yearly sign upgrade package.
- All signage will be in good repair and clearly visible.

4. Inspections

- All playground equipment shall be inspected pursuant to the Playground Inspection Policy ADM020.
- All County park facilities shall be inspected regularly by departmental staff to ensure a safe and friendly environment for all users.

5. Operating Authority

- Recreational areas may be placed under the control of a Partnership Group (such as a Local Recreational Society, School, Provincial Agency or other registered Non-Profit group when it is mutually agreed upon by both parties.
- Operating authorities are responsible for maintenance and inspections of facilities pursuant to this and other applicable county policies. A detailed Operating Agreement must be agreed upon by all Partnered bodies to ensure the safe and proper operation of County Recreational Areas.

6. Partnerships

- Partnerships for recreational areas will be explored and combined in all instances where circumstances warrant

7. Promotion of Recreational Areas

- The County will strive to provide adequate promotional materials and venues for all County Recreational Areas.

	Date	Resolution Number
Approved	07-Jan-03	03-947
Amended	30-Sep-03	03-538
Amended	24-Feb-04	04-101
Amended	25-Jun-07	07-06-588
Amended	08-Dec-09	09-12-1109



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 24, 2020
Presented By:	Don Roberts, Director of Community Services
Title:	Search and Rescue River Access Plan

BACKGROUND / PROPOSAL:

Mackenzie County identified a need for additional river access points, via boat launches, along the Peace River. At the time the only designated boat launch and access are located within the hamlet of Fort Vermilion. These additional access points will benefit residents and emergency services to access the river safely. Additionally, as noted during the Chuckegg Creek Wildfire access was critical in order to access water for firefighting efforts.

Administration has prepared and submitted a Search and Rescue River Access Plan to Oceans and Fisheries. They have requested pictures and clarification of design/method. No issues are expected.

Administration has engaged a contractor and is in the process of submitting applications to:

- Alberta Environment and Parks
- Alberta Water Acts Approvals
- Transportation Canada

At the August 29, 2018, Council made the following motion as an addition to the agenda:

OPERATIONS: 13. b) Atlas Boat Launch (ADDITION)

MOTION 18-08-623
Requires Unanimous

MOVED by Deputy Reeve Wardley

That administration prepare and submit a river search and rescue access plan to the Department of Fisheries and Oceans for the Peace River between the La Crete Ferry Campground and the D.A. Thomas Park.

CARRIED UANIMOUSLY

Author: D. Roberts/C. Gabriel **Reviewed by:** _____ **CAO:** _____

Subsequently, the following motions were made by the Community Services Committee.

MOTION CS-18-09-092

MOVED by Councilor Cardinal

That the Community Service Committee continues to work on the river search and rescue access plan between the La Crete Ferry Campground and the D.A. Thomas Park.

CARRIED

OLD BUSINESS:

4. c) River Access Plan

MOTION CS-20-06-040

MOVED by Councillor Braun

That the Emergency River Access Plan be brought back to the next meeting.

CARRIED

Since the Search and Rescue River Access Plan has already been submitted and applications are in the works, Administration feels that further direction by the Community Services Committee is no longer required. However, Administration is seeking formal endorsement of the Plan by Council.

OPTIONS & BENEFITS:

That Council endorse the Search and Rescue River Access Plan that was submitted to AEP.

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: D. Roberts/C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Mackenzie County Search and Rescue River Access Plan be approved as presented.

Author: D. Roberts/C. Gabriel Reviewed by: _____ CAO: _____

From: [Narayanasamy, Logan](#)
To: [Don Roberts](#)
Subject: FW: 20-HCAA-00681 Three requests for Review
Date: May-29-20 11:51:52 AM

Hello Don,

Fisheries and Oceans has received your 3 Request for Reviews regarding the proposed boat launches along the Peace River.

I will need a bit more information to complete the assessment of the project, specifically:

- Upstream and downstream photos of the three proposed sites
- Information on proposed construction methods, equipment and materials. This includes details on the dredging/excavating plan; confirmation if an isolation/cofferdam installation will be required, and if so the associated details; how much work will be performed in the water and to what extent; whether or not machinery will be used in the water; information regarding sediment and erosion control measures, w etc. - The contractor will be able to provide you with all of this information.

As soon as I receive this information, I will be able to move forward with the assessment.

Thank you,

Logan Narayanasamy, B.Sc., B.I.T., B.A.
Biologist, Triage and Planning – Biologiste, Triage et Planification
Email: Logan.Narayanasamy@dfo-mpo.gc.ca
Phone/Tél: (587) 357-5199

Fish and Fish Habitat Protection Program | Programme de Protection du poisson et de son habitat

Fisheries and Oceans Canada | Pêches et Océans Canada

Central and Arctic Region | Région du Centre et de l'Arctique

1028 Parsons Rd SW
Edmonton, Alberta T6X 0J4

From: Liane Lambert <llambert@mackenziecounty.com>
Sent: Thursday, March 26, 2020 11:27 AM
To: FPP.CA / PPP.CA (DFO/MPO) <fisheriesprotection@dfo-mpo.gc.ca>
Subject: 20-HCAA-00681 Three requests for Review
R4R document split into 3 individual files (3 R4Rs) attached – DS

To whom it concerns

Please see the attached documents. The 1st one is the entire proposal package, the next is three individual Request for Review applications for each boat launch discussed in the proposed plan.

Please feel free to contact me should you have any questions or concerns.

Cheers,

LIANE LAMBERT

Public Works Officer

Mackenzie County

llambert@mackenziecounty.com

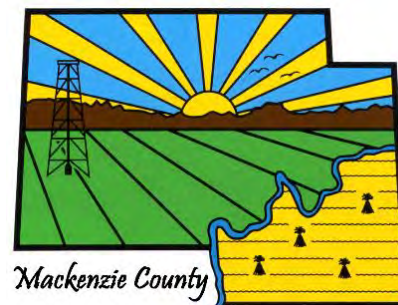
p: 780 927-3718

f: 780 927-4266

cell: 780 926-0905

MACKENZIE COUNTY

SEARCH & RESCUE RIVER ACCESS PLAN



2019

Prepared By: Ryleigh-Ray Wolfe, Environmental Resources Planner

Reviewed by: Doug Munn, Director of Community Services

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1.0 INTRODUCTION

Mackenzie County has beautiful landscapes of forests, hills, and water bodies that offer a variety of recreational opportunities. The people of Mackenzie County enjoy outdoor activities such as hunting, canoeing, camping, hiking and fishing among others. A major factor in these pursuits is the Peace River and on occasion there is a need to provide rescue services.

Current access to the river is limited. Although there are a few access points that are available to local residents, the only designated boat launch and access area is located within the hamlet of Fort Vermilion. There is a need for properly designed and designated boat launch so that residents and emergency services can access the river safely.

Having multiple river access points via boat launches along the popular areas of the river will provide good access for the Search and Rescue Team.

2.0 SAFETY & SEARCH AND RESCUE

The most populated area along the Peace River stretches for approximately 200 KM from Carcajou to Garden River. Mackenzie County has been approached by two organizations who have expressed interest in the development of multiple boat launches along the Peace River; the Royal Canadian Mounted Police and the 4th Canadian Ranger Patrol Group. These two organizations provide Search and Rescue for the Mackenzie Region. Letters of support for the development of river access points are attached.

Boat launches at the three approximate locations shown on Figure 1 would provide the Search and Rescue Team with multiple river access within the county limits. Having multiple boat launch locations would aid the Search and Rescue Team in regular monitoring and could increase their response time for incidents that may occur on or near the river.



Figure 1: Map overview of the approximate locations for the three proposed boat launches

3.0 ACCESS POINTS

There are three specific areas that have been scouted for designated boat launch sites.

3.1 Atlas Landing

The first proposed access site is located approximately 10 kilometers west of the hamlet of La Crete. This location is $58^{\circ}10'2.48''\text{N}$, $116^{\circ}35'55.21''\text{W}$.

- Currently, there is an access road from the bank to the river
- There is also a small dock that many residents utilize during the summer and is removable for winter
- A properly designed boat launch area would allow residents and Search and Rescue teams to enter the river safely



Figure 2: *Approximate area for proposed boat launch at Atlas Landing.*

3.2 Tompkins Landing

The second proposed access site for a boat launch is in the area of the La Crete Ferry, approximately 70 kilometers southwest of the Hamlet of La Crete. There are two options that need to be considered in this area.

1. Alberta Transportation has a ferry crossing on Highway 697 at Tompkins Crossing. Figure 3 shows the approximate location ($57^{\circ}58'26.94''\text{N}$, $117^{\circ}8'4.5''\text{W}$) that is currently being used to store the ferry during off-season. To construct a boat launch at this site consultation with Alberta Transportation would be required. It is possible to launch a boat at the Ferry Crossing however no official facility exists.
2. LC Ferry Campground – A second potential location is at the north end of the LC Ferry Campground. Currently Mackenzie County is currently working with the operators of this area to determine if this is feasible. ($57^{\circ}58'54.24''\text{N}$, $117^{\circ}7'12.92''\text{W}$)



Figure 3: Approximate locations for proposed boat launch at Tompkins Landing.

3.3 Fort Vermilion Bridge Campground

The Fort Vermilion Bridge Campground is the third access point. Although there is a boat launch on the south side of the river, this access point would provide a secondary access from the north side of the river. Two access points may be beneficial adjacent the most populated location on the Peace River in Mackenzie County. The location of this site is 58°23'59.03"N, 116° 5'56.94"W. There is a Road ROW at this location as it is the site of an old ferry crossing.



Figure 4: *Approximate area for proposed boat launch near the Fort Vermilion Bridge Campground.*

4.0 CONCLUSION

There are many reasons to develop access points along the Peace River. The most compelling of these is in order to ensure that people on the river and areas that can more easily be accessed from the river have access to emergency services. The following summarizes Mackenzie's priorities to provide access points along the Peace River.

Priority 1

Access at Atlas Landing. – This is the most remote area for river access.

Priority 2

Access at La Crete Ferry Landing – Although it is possible to launch a boat in this location access needs to be improved to make proper river access.

Priority 3

Access at Bridge Campground

APPENDIX: Supporting Documents



Security Classification/Designation

NCO I/C RCMP
4302 45 Street
PO Box 94
Fort Vermilion, AB
T0H 1N0

Work File

Mackenzie County
PO Box 640, 4511-46 Ave
Fort Vermilion, AB
T0H 1N0

Out File

2018-10-30

Dear Mackenzie County

Atlas and La Crete Ferry campground Boat Launch

The RCMP is writing to you in support of your proposed official Atlas and La Crete Ferry Campground Boat Launch.

These two locations have already been a point of unofficial use for not only the public, but for search and rescue purposes. The proposed boat launch areas will be a great improvement and will aid the RCMP in emergencies and monitoring.

We are in full support of an official boat launch in Atlas (West of La Crete) and at La Crete ferry campground, as regularly maintained access to the river will prove beneficial to the RCMP.

Sincerely,

Bill Mooney, S/Sgt
Detachment Commander
Fort Vermilion/Fox lake

4th CANADIAN RANGER PATROL GROUP

30X 787

FORT VERMILION, AB.

TOH 1NO

March 5, 2019

To: Doug Munn | Director of Community Services | Mackenzie County

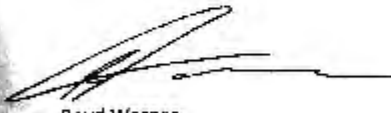
Fort Vermilion, Alberta

Recently we became aware that you are preparing a plan for river access at Tompkins landing and Atlas Landing which would include boat launches at these locations.

As patrol commander of the Canadian Rangers in Fort Vermilion / La Crete area I would like to offer our support for these projects.

One of the tasks we perform is search and rescue. Having these additional launches would speed up potential response time should a search be needed and thus potentially help save lives. Thus we would like to offer our full support for these two boat launches being built.

Sincerely,



Boyd Warner

Patrol Commander

4CRPG

780 927 3773



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 24, 2020
Presented By:	Don Roberts, Director of Community Services
Title:	Request to Waive a Fire Invoice – Abraham Friessen

BACKGROUND / PROPOSAL:

On February 9, 2020 the Fire Department responded to a motor vehicle incident. The vehicle was owned by Mr. Abraham Friessen. The billing to Mr. Friessen for this incident was in the amount of \$722.50. [#IVC030272 (Fire Services)]. The billing was reviewed by administration and confirmed that it follows the Fee Schedule Bylaw.

A letter was received from Mr. Friessen requesting that the fees for this incident be waived due to financial difficulty.

OPTIONS & BENEFITS:

1. That Council deny the request to waive the fire services fees.
2. That Council reduce the fire invoice and write off a portion of the fees.
3. That the fees for fire invoice # IVC030272 be written off due to extenuating circumstances.

COSTS & SOURCE OF FUNDING:

Should Council decide to waive these fees then the charges would be written off.

SUSTAINABILITY PLAN:

Author: D. Roberts **Reviewed by:** _____ **CAO:** _____

COMMUNICATION / PUBLIC PARTICIPATION:

Mr. Friessen will be notified of Council's decision.

POLICY REFERENCES:

Bylaw 985-15 Fire Services
Bylaw 1114-18 Fee Schedule

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the request to waive fire invoice #IVC030272 be denied.

Author: D. Roberts Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 24, 2020
Presented By:	Don Roberts, Director of Community Services
Title:	LA on Wheels Society – Request to Amend the Handi-Bus Agreement

BACKGROUND / PROPOSAL:

In the fall of 2019 Mackenzie County entered into an agreement with the LA on Wheels Society for the operation of the La Crete Handi-bus.

The Society has requested an amendment to the Agreement, a copy is attached.

The Agreement currently states:

Repair and Maintenance

The County will be responsible for all the maintenance and capital costs for unit 1048 (the lease vehicle). This would include paying for insurance, maintenance, repairs and commercial bus semi-annual safety inspections.

The County will also provide insurance, maintenance, repairs and commercial bus semi-annual inspections for the two vehicles owned by the Society to a maximum of \$35,000 annually. These vehicles are described as follows:

- 2006 Ford —SN 1FDXE45S06DA93892
- 2011 Ford—SN 1FDFE4FS5BDB17396

Insurance

The SOCIETY hereby agrees to insure the leased vehicle with a minimum of \$2,000,000.00 liability coverage effective the commencement date of this agreement. Such insurance shall remain in full force and affect during the term of this agreement and/or any extension thereto.

Author: D. Roberts **Reviewed by:** C. Gabriel **CAO:** _____

Administration has been contacted by a representative from the Society requesting the following costs incurred by the Society be added to the Agreement and that the costs be covered by Mackenzie County.

- Director Liability Insurance for the Board of Directors of LA on Wheels Society (7 in total).
 - Chairman,
 - Vice Chairman,
 - Secretary,
 - Treasurer,
 - and 3 Directors.
- Coverage of monthly Cell Phone bill.

OPTIONS & BENEFITS:

Option 1

To approve both requests

Option 2

To approve one request

Option

To deny both requests

Similar organizations that provide our communities with this service do not have these costs covered by Mackenzie County.

COSTS & SOURCE OF FUNDING:

Liability Insurance for Board Members	\$2,500 annually
Cell Phone (monthly approx. cost)	\$50 - \$100/month - \$1,200 annually

Funding – General Operating Reserve

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Author: D. Roberts **Reviewed by:** C. Gabriel **CAO:** _____

POLICY REFERENCES:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the request by the LA on Wheels Society to amend the Handi-Bus Agreement be denied.

Author: D. Roberts **Reviewed by:** C. Gabriel **CAO:** _____

From: [Wilhelm Friesen](#)
To: [Don Roberts](#)
Subject: LA on Wheels
Date: March-04-20 3:34:48 PM

Hi Donny,

As per our conversation yesterday, I would ask you to amend the agreement to clarify that the Insurance mentioned also includes the Director Liability Insurance for the Board of Directors of L.A. On Wheels Society. Where there currently is a Chairman, Vice Chairman, Secretary, Treasurer, and 3 Directors.

Should you have any question please contact me.

Thank you

Wilhelm Friesen
NorRite Accounting
Box 235, La Crete
Alberta, T0H 2H0
780-841-9014

From: [Wilhelm Friesen](#)
To: [Don Roberts](#)
Subject: LA On Wheels
Date: March-04-20 3:46:22 PM

Hi Donny,

As Our discussion and per the discussion I had with Doug Munn, I would like to request that the agreement be amended to add the Cell bill as it was a personal cell that was used for taking all bookings and was placed on Ads throughout. So instead of changing phone numbers we decided this would be better as for a example when that person leaves for vacation or what the case may be, that person wouldn't want to leave their cell behind.

Thank you

Wilhelm Friesen
NorRite Accounting
Box 235, La Crete
Alberta, T0H 2H0
780-841-9014

HANDI-BUS AGREEMENT – REVISED September 18, 2019

This lease made as of 7 day of OCTOBER, 2019.

BETWEEN:

MACKENZIE COUNTY
4511-46 Avenue, Box 640
Fort Vermilion Alberta T0H 1N0
(hereinafter called the "County")

-and-

LA ON WHEELS SOCIETY
Box 69
Buffalo Head Prairie Alberta T0H 4A0
(hereinafter called the "SOCIETY")

WHEREAS Mackenzie County is the legal owner of the Handi-bus described as:

in the attached separate vehicle lease agreement

AND, WHEREAS THE County and the Society signed an agreement on May 21, 2019 and both parties agree to replace that original agreement with this agreement

And, LA on Wheels is the Organization who desires to take over the Handi-Bus program and lease the Handi-Bus from the County with the following agreement.

IN CONSIDERATION of the mutual covenants and agreements herein, the parties agree as follows:

1. Grant of Agreement

The County hereby shall enter into an agreement with the SOCIETY for the Handi-Bus Program said vehicle as described in the attached Auto Lease agreement as shown in Schedule "A" hereto attached and made part of this agreement (hereinafter called "Unit # 1048").

2. Term of Agreement

The term of this agreement is a period of five (5) years commencing this 21 day of May, 2019 (agreement commencement date) to the 21 day of MAY, 2024. Notwithstanding the date above, the term shall commence on the agreement commencement date. The five (5) year term is renewed at such time as both parties agree to an extension in writing. Such extension shall be completed before the expiry date of the previous term. The lease term is subject to the conditions and provisions contained herein.



3. **Payment**

During the currency of the lease, the SOCIETY shall pay to the owner the following amounts:

- a) For vehicle, lease the sum of one dollar (\$1.00), per annum, payable on or before January 1st of each and every year of the term.

4. **Specific Conditions of the Agreement**

- a) The SOCIETY is responsible to follow all provincial and federal regulations regarding the operation of the vehicle.
- b) The SOCIETY is responsible to operate the van according to the following principles:
 - a. Mackenzie Council recognizes that the Handi-Van services are an important resource for the persons with mobility impairments and/or senior citizens and is an effective travel option that connects the users to the medical needs as well as to the life enhancing activities that may otherwise be neglected.
 - b. The Handi-Van services shall be provided to the County residents exclusively with the priority given to persons with mobility impairments.
 - c. Patrons are able to access the use of these vehicles by calling the local Handi-Van contact.
- c) If the van is to be used for any other purpose than those stated then those intentions should be made clear to the County throughout the term of this agreement.
- d) The SOCIETY is responsible to provide qualified drivers and pay for fuel for the vehicle.
- e) The van may leave the region at the Boards discretion providing that it does not interrupted the service within the county boundaries.

5. **Repair and Maintenance**

The County will be responsible for all the maintenance and capital costs for unit 1048 (the lease vehicle).. This would include paying for insurance, maintenance, repairs and commercial bus semi-annual safety inspections.

The County will also provide insurance, maintenance, repairs and commercial bus semi-annual inspections for the two vehicles owned by the Society to a maximum of \$35,000 annually. These vehicles are described as follows:

- 2006 Ford –SN 1FDXE45S06DA93892
- 2011 Ford – SN 1FDXE45S06DA93892

The Society shall be responsible to inform the County if either of the Society-owned vehicles are replaced so that the agreement may be modified to substitute them. The County is under no obligation to assist with replacement of the Society owned vehicles.

The SOCIETY is responsible for communicating with County administration when these items are due or required.

6. Registration

The vehicle will be registered to the SOCIETY.

7. Insurance

The SOCIETY hereby agrees to insure the leased vehicle with a minimum of \$2,000,000.00 liability coverage effective the commencement date of this agreement. Such insurance shall remain in full force and affect during the term of this agreement and/or any extension thereto.

8. Termination of the Lease

The parties agree that this lease will remain in full force and affect during the terms stated herein and any extension granted thereto.

Both parties have the option to terminate this agreement and lease by providing to the other party 30 days notice in writing. If such termination is not at the end of a calendar year, pro-rated adjustments to the Additional Provisions shall be calculated and paid proportionately by the parties.

9. Return of the Leased Vehicle

The SOCIETY shall, upon the termination of this lease, return the leased vehicle in a condition the same or better than its condition at the inception of this agreement. The return of the leased vehicle shall include a joint inspection by both parties to ensure that the return is satisfactory to the County and the SOCIETY.

10. Sale of the Leased Vehicle

The County agrees and covenants that the leased vehicle shall not be sold, transferred or gifted in any way to any other party without first providing the SOCIETY 30 days written notice.

11. Notices

All notices, demands and requests which may be or are required to be given by either party hereto to the other shall be in writing. All notices, demands and requests by the SOCIETY to the County shall be served personally or sent by registered mail addressed to the County at:

Chief Administrative Officer
Mackenzie County
4511-46 Avenue, Box 640
Fort Vermilion Alberta T0H 1N0

or at such place as the County may from time to time designate by a written notice to the SOCIETY, and all notices by the County to the SOCIETY shall be served personally or sent by registered mail addressed to the SOCIETY at:

LA on Wheels
Box 69
Buffalo Head Prairie, Alberta T0H 4A0

or at such other place as the SOCIETY may from time to time designate by written notice to the County. Notices which are served in the manner aforesaid shall be deemed sufficiently served or given for all purposes hereof, in the case of those given by registered mail, on the third business day following the date of mailing.

12. General

- a) Words importing the singular number only shall include the plural and vice versa; words importing the masculine gender shall include the feminine gender and shall include firms and corporations.
- b) This lease and everything herein contained shall extend to, bind and ensure to the benefit of the heirs, executors, administrators, successors and assigns (as the case may be) of each of the parties. All covenants herein contained shall be deemed joint and several.
- c) If any covenant, obligation, agreement, term or condition of this lease or the application thereof to any person or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this lease or the application of such covenant, to persons or circumstances other than those in respect of which it is held invalid or unenforceable, shall not be affected and each covenant shall be separately valid and enforceable to the fullest extent permitted by law.

13. Cancel Original Agreement

- a) The County and the Society agree that the agreement that was signed on March 26, 2019 shall be null and void and replaced with this agreement.


Signed by the parties as of the date first written above.




WITNESS

Mackenzie County


Chief Administrative Officer



WITNESS Sheila Gibson

LA on Wheels


(Print Name Wilhelm Friesen)

Schedule "A"

Auto Lease Agreement

HANDI-BUS AGREEMENT

This lease made as of 19 day of July, 2019.

BETWEEN:

MACKENZIE COUNTY
4511-46 Avenue, Box 640
Fort Vermilion Alberta T0H 1N0
(hereinafter called the "County")

-and-

FORT VERMILION FAMILY & COMMUNITY SUPPORT SERVICES (FCSS)

Box 637
Fort Vermilion Alberta T0H 1N0
(hereinafter called the "FCSS")

WHEREAS Mackenzie County is the legal owner of the Handi-bus described as:

in the attached separate vehicle lease agreement

And, FCSS is the Organization who desires to take over the Handi-Bus program and lease the Handi-Bus from the County with the following agreement.

IN CONSIDERATION of the mutual covenants and agreements herein, the parties agree as follows:

1. Grant of Agreement

The County hereby shall enter into an agreement with FCSS for the Handi-Bus Program said vehicle as described in the attached Auto Lease agreement as shown in Schedule "A" hereto attached and made part of this agreement (hereinafter called "Unit # 1047").

2. Term of Agreement

The term of this agreement is a period of five (5) years commencing this 19 day of July, 2019 (agreement commencement date) to the 24 day of JULY, 2024. Notwithstanding the date above, the term shall commence on the agreement commencement date. The five (5) year term is renewed at such time as both parties agree to an extension in writing. Such extension shall be completed before the expiry date of the previous term. The lease term is subject to the conditions and provisions contained herein.

3. Payment

During the currency of the lease, the FCSS shall pay to the owner the following amounts:

- a) For vehicle, lease the sum of one dollar (\$1.00), per annum, payable on or before January 1st of each and every year of the term.

4. Specific Conditions of the Agreement

- a) FCSS is responsible to follow all provincial and federal regulations regarding the operation of the vehicle.
- b) FCSS is responsible to operate the van according to the following principles:
 - a. Mackenzie Council recognizes that the Handi-Van services are an important resource for the persons with mobility impairments and/or senior citizens and is an effective travel option that connects the users to the medical needs as well as to the life enhancing activities that may otherwise be neglected.
 - b. The Handi-Van services shall be provided to the County residents exclusively with the priority given to persons with mobility impairments.
 - c. Patrons are able to access the use of these vehicles by calling the local Handi-Van contact.
- c) If the van is to be used for any other purpose than those stated then those intentions should be made clear to the County throughout the term of this agreement.
- d) FCSS is responsible to provide qualified drivers and pay for fuel for the vehicle.
- e) The van may leave the region at the Boards discretion providing that it does not interrupted the service within the county boundaries.

5. Repair and Maintenance

The County will be responsible for all the maintenance and capital costs. This would include paying for insurance, maintenance, repairs and commercial bus semi-annual safety inspections. The FCSS is responsible for communicating with County administration when these items are due or required.

6. Registration

The vehicle will be registered to FCSS.

7. Insurance

FCSS hereby agrees to insure the leased vehicle with a minimum of \$5,000,000.00 liability coverage effective the commencement date of this agreement. Such insurance shall remain in full force and affect during the term of this agreement and/or any extension thereto.

8. Termination of the Lease

The parties agree that this lease will remain in full force and affect during the terms stated herein and any extension granted thereto.

Both parties have the option to terminate this agreement and lease by providing to the other party 30 days notice in writing. If such termination is not at the end of a calendar year, pro-rated adjustments to the Additional Provisions shall be calculated and paid proportionately by the parties.

9. Return of the Leased Vehicle

FCSS shall, upon the termination of this lease, return the leased vehicle in a condition the same or better than its condition at the inception of this agreement. The return of the leased vehicle shall include a joint inspection by both parties to ensure that the return is satisfactory to the County and FCSS.

10. Sale of the Leased Vehicle

The County agrees and covenants that the leased vehicle shall not be sold, transferred or gifted in any way to any other party without first providing FCSS 30 days written notice.

11. Notices

All notices, demands and requests which may be or are required to be given by either party hereto to the other shall be in writing. All notices, demands and requests by the FCSS to the County shall be served personally or sent by registered mail addressed to the County at:

Chief Administrative Officer
Mackenzie County
4511-46 Avenue, Box 640
Fort Vermilion Alberta T0H 1N0

or at such place as the County may from time to time designate by a written notice to the FCSS, and all notices by the County to the FCSS shall be served personally or sent by registered mail addressed to the FCSS at:

Fort Vermilion Family & Community Social Services
Box 637
Fort Vermilion, Alberta T0H 1N0

or at such other place as FCSS may from time to time designate by written notice to the County. Notices which are served in the manner aforesaid shall be deemed sufficiently served or given for all purposes hereof, in the case of those given by registered mail, on the third business day following the date of mailing.

12. General

- a) Words importing the singular number only shall include the plural and vice versa; words importing the masculine gender shall include the feminine gender and shall include firms and corporations.
- b) This lease and everything herein contained shall extend to, bind and ensure to the benefit of the heirs, executors, administrators, successors and assigns

(as the case may be) of each of the parties. All covenants herein contained shall be deemed joint and several.

- c) If any covenant, obligation, agreement, term or condition of this lease or the application thereof to any person or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this lease or the application of such covenant, to persons or circumstances other than those in respect of which it is held invalid or unenforceable, shall not be affected and each covenant shall be separately valid and enforceable to the fullest extent permitted by law.


Signed by the parties as of the date first written above.


Mackenzie County


WITNESS


Chief Administrative Officer

Fort Vermilion Family & Community
Support Services (FCSS)


WITNESS


(Monica Smith)
Print Name

Schedule "A"
Auto Lease Agreement

**MOTOR VEHICLE LEASE
AGREEMENT**

BETWEEN

MACKENZIE COUNTY

AND

**FORT VERMILION FAMILY
& COMMUNITY SUPPORT
SERVICES (FCSS)**

This agreement is made this 19 day of July 2019

BETWEEN

MACKENZIE COUNTY, of 4511-46th Ave, P.O. Box 640 Fort Vermilion, AB T0H 1N0 [Hereinafter referred to as the "Lessor];

AND

FORT VERMILION FAMILY & COMUNNITY SUPPORT SERVICES (FCSS) of Box 637 Fort Vermilion AB T0H 1N0 [Hereinafter referred to as the "Lessee"];

RECITALS;

1. Whereas the Lessor is the owner of a 2010 Ford E-450 motor vehicle of the following description: registration number 1FD4E45S69DA87613; Model FORD E-450; Color White; Year of Manufacture 2010,
2. Whereas the Lessor is desirous of leasing and the Lessee has agreed to lease the aforesaid motor vehicle on the terms and conditions herein contained

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

1. RENTAL

The motor vehicle is hereby leased at a yearly rate of \$ 1.00 payable yearly on the 1st day of January each year.

2. DURATION

The agreement shall endure for a period of five years commencing on April 1st, 2019 and shall then expire unless renewed by the mutual agreement of the Parties.

3. THE LESSORS OBLIGATIONS

The Lessor hereby agrees:

- 3.1 To grant the Lessee exclusive use and possession of the motor vehicle during the duration of this agreement, save as is provided for by the agreement;
- 3.2 To grant the Lessee quiet possession of the motor vehicle;
- 3.3 To be responsible for the normal service, repair, fair wear and tear of the motor vehicle;

- 3.4 To negotiate the with the Lessee the option to replace the motor vehicle with another when this vehicles is deemed unfit for service.

4. THE LESSEE'S OBLIGATIONS

The Lessee hereby agrees:

- 4.1 To ensure that the motor vehicle is regularly services and properly maintained;
- 4.2 To ensure that the motor vehicle is used in a skilful and proper manner and only driven by persons that bear a valid driving permit;
- 4.3 Must maintain Registration and Automobile Liability Insurance as required by Province of Alberta. Mackenzie County will cover the cost for insurance. A copy of the registration and insurance must be provided to the Lessor.
- 4.4 To ensure that no alterations are made to the motor vehicle or any component removed unless it is immediately replaced by the same component or by one of the same like, make and model or an improved or advanced version;
- 4.5 To report to the nearest RCMP and inform the Lessor within **48 (forty eight) hours of any damage to or loss of the motor vehicle;**
- 4.6 To be responsible for costs relating to fuel, tyre puncture and oil topping up between services as well as any costs of parking fines and towing expenses for illegal parking;
- 4.7 To ensure that the motor vehicle is only used within the confines of the main agreement;
- 4.8 To yield the vehicle to the Lessor is good mechanical condition on the expiration of the contract, save for normal wear and tear of the same.

5. TERMINATION OF THE AGREEMENT

- 5.1 The Lessee shall have the right to terminate this Agreement, upon it giving the Lessor 1 (one) month's notice in writing.
- 5.2 The Lessor shall have the option to terminate this Agreement upon giving the Lessee 1 (one) month's notice in writing and upon the Lessor refunding any rental fees paid in advance, given the fact that rent is payable 1 year in advance, over and above the notice period.

6. NOTICES

Any notice to the Lessor shall be sufficiently served if sent by registered post to the first address specified above or directly served on him or on any known agent authorized by him and notified to the Lessee as authorized to receive notices on his behalf.

Any notice to the Lessee shall be sufficiently served if sent by email to LA on Wheels Society.

7. FORCE MAJEURE

Neither party to this Agreement shall be liable for failure to perform any of its obligations hereunder if prevented from doing so by reason of force majeure.

8. ENTIRE AGREEMENT

This Agreement together with the schedules and annexes hereto constitutes the entire agreement and understanding between the Parties and supersedes all previous agreements, understandings and/or representations between the Parties.

9. WAIVER OF REMEDIES

No forbearance, delay of indulgence by either Party in enforcing the provisions of this Agreement shall prejudice or restrict the rights of either Party nor shall any waiver of its rights operate as a waiver of any subsequent breach and no right, power or remedy herein conferred upon or reserved for the Party is exclusive of any other, power or remedy available to the Party and each such right, power or remedy shall be cumulative.

10. ASSIGNMENT & CHANGE IN OWNERSHIP/MANAGEMENT ,

10.1 The Lessor shall not assign or transfer its obligations and or rights under this Agreement to any third party, whether an associated entity or not, whether in whole or in part without the prior written consent of the Lessee.

10.2 The Lessor shall immediately notify Lessee of any change of ownership or management of the Lessee's business.

11. HEADINGS

The headings to the clauses of this Agreement are for the ease of reference only and shall not affect the interpretation or construction of the Agreement.

12. GOVERNING LAW


This Agreement shall in all respects be governed and construed in accordance with the Laws of Alberta.

13. RESOLUTION OF DISPUTES

If there is any conflict between any provision of this Lease and any form of lease prescribed by applicable legislation of Alberta (the "Act"), that prescribed form from the Act will prevail and such provisions of the Lease will be amended or deleted as necessary in order to comply with that prescribed form. Further, any provisions that are required by the Act are incorporated into this Lease.

IN WITNESS WHEREOF the Parties hereto have caused this Agreement to be executed by its duly authorized representatives as of the day and year first above written.

SIGNED BY MACKENZIE COUNTY


Name: WEN RACHNER Signature: 

This 24 day of JULY 2019


In the presence of:

Name:

Address:

Signature: 

SIGNED for and on behalf of FORT VERMILION FAMILY & COMMUNITY SUPPORT SERVICES BY

Name: Monica Smith Signature: 

This 19 Day of July 2019

In the presence of

Name: Sanya Cardinal

Address: 5703 River Road,

Signature: 



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 24, 2020
Presented By:	Jennifer Batt, Director of Finance
Title:	Expense Claims – Councillors

BACKGROUND / PROPOSAL:

Councillor Honorarium and Expense Claims are reviewed by Council on a monthly basis.

A copy of the following Councillor Honorarium and Expense Claims will be presented at the meeting:

- January – Councillor Cardinal & Councillor Jorgensen
- February – All Councillors
- March – All Councillors
- April – All Councillors
- May – All Councillors with the exception of Councillor Jorgensen

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2020 Operating Budget

SUSTAINABILITY PLAN:

N/A

Author: C. Gabriel **Reviewed by:** CG **CAO:** _____

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Honorariums and Expense Reimbursement Bylaw

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Councillor expense claims be received for information.

Author: C. Gabriel Reviewed by: CG CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 24, 2020
Presented By:	Jennifer Batt, Director of Finance
Title:	Expense Claims – Members at Large

BACKGROUND / PROPOSAL:

Members at Large expense claims are reviewed by Council on a monthly basis.

A copy of the following Members at Large Expense Claims will be presented at the meeting:

Name	Board/Committee	Month
Diedrich Driedger	Agricultural Service Board	February 2020 March 2020 May 2020
Joseph Peters	Agricultural Service Board	February 2020 March 2020
Terry Batt	Agricultural Service Board	March 2020
Erick Carter	Municipal Planning Commission	February 2020
Beth Kappelar	Municipal Planning Commission	February 2020 March 2020 May 2020
John W. Driedger	Municipal Planning Commission Inter-Municipal Planning Commission	February 2020
Joe Froese	Subdivision & Development Appeal Board	February 2020
Denise van Rootselaar	Subdivision & Development Appeal Board	February 2020

Author: C. Gabriel **Reviewed by:** CG **CAO:** _____

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2020 Operating Budget.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Honorariums and Expense Reimbursement Bylaw

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Member at Large Expense Claims be received for information.

Author: C. Gabriel Reviewed by: CG CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 24, 2020
Presented By:	Jennifer Batt, Director of Finance
Title:	Utility Invoices June & July, 2020 – Flood Affected Areas

BACKGROUND / PROPOSAL:

Due to the overland flood on April 27, 2020 creating infrastructure damage and interrupting utility meter readings, administration was unable to process the April utility bill as regularly scheduled.

All flood affected properties were charged a flat rate for April and an average per cube rate. There was no charge for the month of May in order to assist residents while cleaning their homes.

There is still a large portion of residents that have not been able to return to their homes, and are currently living with friends, family, temporary housing, or in hotels. Therefore, Administration is requesting Council direction on how to proceed with utility billing for the months of June and July.

Please note that if either Option 1 or 2 is selected there may be a delay in mailing utility bills to all residents.

OPTIONS & BENEFITS:

Option 1

That the June and July 2020 utility invoices be waived for flood affected residents in order to continue to assist them in the re-entry phase.

Author: J. Batt Reviewed by: CG CAO: _____

Option 2

That the June and July 2020 utility invoices be processed for flood affected residents that have water consumption and be waived for flood affected residents who have not returned to their homes and have no water consumption.

Option 3

That administration proceed with utility invoices for all Mackenzie County residents as per Policy.

COSTS & SOURCE OF FUNDING:

2020 Operating Budget – estimated \$15,000-\$20,000 per month (depending on usage).

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

Residents will be advised if an adjustment has been made relating to utility invoicing for flood affected areas via social media, etc.

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: J. Batt Reviewed by: CG CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 24, 2020
Presented By:	Byron Peters, Director of Planning & Development
Title:	Bylaw 1187-20 Land Use Bylaw Amendment to Amend the Minimum Setbacks from Property Line for Development in the Country Recreational Zoning "CREC" in the Land Use Bylaw

BACKGROUND / PROPOSAL:

Mackenzie County administration is proposing a change to the minimum setbacks from property line for development on all lots located in the Country Recreational "CREC" zoning.

There are two (2) areas in Mackenzie County that are zoned Country Recreational "CREC". These are the La Crete Golf Course lots and Hutch Lake lots.

The proposed change would be reducing the existing minimum setback of 12.2 meters (40 feet) from all property lines in this Country Recreational "CREC" district to 9.1 meters (30 feet) from the front property line and 3.1 meters (10 feet) from the sides and rear.

The reason for this change is that the lot sizes are very small in these "CREC" subdivisions. If the developers need to build 40 feet from all boundaries on these lots, the development envelope is limited.

There are many setback variance requests in the Hutch Lake area and often the applicants struggle with arranging their yard site to their liking, even with the variance. The Golf Course subdivision lots are smaller than Hutch Lake lots and therefore would face even greater building challenges.

Bylaw 11xx-20 was presented to the Municipal Planning Commission on June 11, 2020 where the following motion was made:

MPC 20-06-071 MOVED by Beth Kappelar

That the Municipal Planning Commission recommend to Council to

Author: L Washkevich **Reviewed by:** C Smith **CAO:** _____

approve Bylaw 11xx-20 being a Land Use Bylaw Amendment to amend the minimum setbacks from property lines in “CREC”, subject to public hearing input.

CARRIED

OPTIONS & BENEFITS:

Options are to pass, defeat, or table first reading of the bylaw.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the Planning & Development Department.

SUSTAINABILITY PLAN:

The sustainability plan does not address any topics that affect this bylaw revision.

COMMUNICATION / PUBLIC PARTICIPATION:

The bylaw amendment will be advertised as per MGA requirements.

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1187-20 being a Land Use Bylaw Amendment to amend the minimum setbacks from property lines in the Country Recreational “CREC”, zoning district, subject to public hearing input.

Author: L Washkevich Reviewed by: C Smith CAO: _____

BYLAW NO. 1187-20
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE MACKENZIE COUNTY LAND USE BYLAW
TO AMEND THE MINIMUM SETBACKS FROM PROPERTY LINES IN THE
COUNTRY RECREATIONAL “CREC” ZONING DISTRICT

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw by amending the minimum setbacks from property line for development to Section 9.5.3, from 12.2 meters (40 feet) from all property lines to 9.1 meters (30 feet) from the front property line and 3.1 meters (10 feet) from the sides and rear in the Country Residential “CREC” Zoning District to accommodate a larger development envelope.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw Section 9.5.3 be amended with minimum setback requirements within the Country Recreational (CREC) District:

Country Recreational (CREC)

Regulation	Standard
Max. Dwelling Density	1 RECREATIONAL VEHICLE and 1 COTTAGE/PARK MODEL; or 2 RECREATIONAL VEHICLES per LOT
Max. Lot Coverage	25%
Min. Lot Dimensions	
Width	30.5m (100.0ft)
Depth	45.7m (150.0ft)
Min. Setback	

Regulation	Standard
Yard – Front	12.2m (40.0ft) 9.1 meters (30 feet)
Yard – Side	12.2m (40.0ft) 3.1 meters (10 feet)
Yard – Rear	12.2m (40.0ft) 3.1 meters (10 feet)

2. This bylaw shall take effect on the date of the third and final reading thereof.

READ a first time this ___ day of _____, 2020.

PUBLIC HEARING held this ___ day of _____, 2020.

READ a second time this ___ day of _____, 2020.

READ a third time and finally passed this ___ day of _____, 2020.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 24, 2020
Presented By:	Byron Peters, Director of Planning and Development
Title:	Mackenzie County Aerial Imagery – Request for Quotes

BACKGROUND / PROPOSAL:

The Planning and Development department has advertised a Request for Quotes (RFQ) to update the aerial imagery for 73 townships (all privately owned land) within Mackenzie County.

The Project Description/Deliverables are as follows:

- a. *The project consists of producing RGB (colour) digital aerial photography and producing a georeferenced digital orthophoto covering 73 townships within Mackenzie County.*
- b. *Photography shall be flown at a resolution of 30cm for rural areas and 10cm for Hamlet areas (La Crete, Fort Vermilion, Zama City).*
 - i. *A 500m buffer around the perimeter of the rural area as captured in Appendix A.*
 - ii. *A 200m buffer around Hamlet perimeters as shown in Appendix B.*
 - iii. *Mackenzie County reserves the right to make amendments to the perimeter.*
- c. *Horizontal and vertical accuracy shall be ensured by obtaining the required information and using appropriate equipment and software. The successful Bidder shall provide all materials and equipment necessary to complete the project.*
- d. *Completed imagery is to be color balanced and tone-matched to ensure uniformity.*
- e. *Orthophotos need to be radiometrically colour balanced and require seamless edge matching across the project area.*
- f. *Images/Tiles shall be based on the Alberta Township System, utilizing the Canada83-10TM115 Projection. Imagery shall be provided in compression ratio MrSid file format.*

Author: C. Smith **Reviewed by:** B. Peters **CAO:** _____

- g. *The successful Bidder is required to work with the County to create the ideal tile size based on digital file size. Multiple versions of tiles for the same areas may be requested. Any fees associated with this are to be included in the quoted price.*
- h. *Photography shall take place during summer conditions after leaf out; Imagery to be flown as weather permits; free of cloud, cloud shadow, snow, fog, smoke or other environmental factors that may impair image quality or clarity. A minimum of 30 degree sun angle for photo and flight line designs are required at 60% forward overlap and 30% lateral overlap. The successful proponent to supply their planned flight line designs for County review and approval.*
- i. *All images must be:*
 - i. *clean and sharp*
 - ii. *free from scratches, blemishes, light streaks, lens flare or other visible flaws*
 - iii. *fog and haze free with < 2% cloud cover*
 - iv. *devoid of excess crab, tilt, side and forward overlap*
 - v. *have even brightness, contrast and sharpness ranges*
- j. *The successful Bidder shall discuss with the Director, or representative, prior to commencement of the project, to review and agree upon the proposed work plan, timing, and expectations.*

The RFQ has been advertised since June 8, 2020 and all bids had to be received by Mackenzie County via e-mail or mail before 4:30 PM MST on June 19, 2020.

The successful bidder must have current workers compensation, and the appropriate insurance. The project is expected to be completed by October 31, 2020.

Considering that this is a request for quotes, the contract should be awarded to the lowest qualified bidder.

OPTIONS & BENEFITS:

Newer aerial imagery will reflect the development that has taken place over the past 7+ years and will aid administration when making decisions on development permits and subdivisions with a current representation of the land.

COSTS & SOURCE OF FUNDING:

\$100,000 – Project Budget (7-61-30-15)

SUSTAINABILITY PLAN:

The intension of the sustainability plan is to help foster growth and maintain a sustainable region, which is supported by an accurate depiction of the region.

Author: C. Smith Reviewed by: B. Peters CAO: _____

COMMUNICATION / PUBLIC PARTICIPATION:

The RFQ was advertised on the APC website. No public participation is required.

The successful bidder will be notified.

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

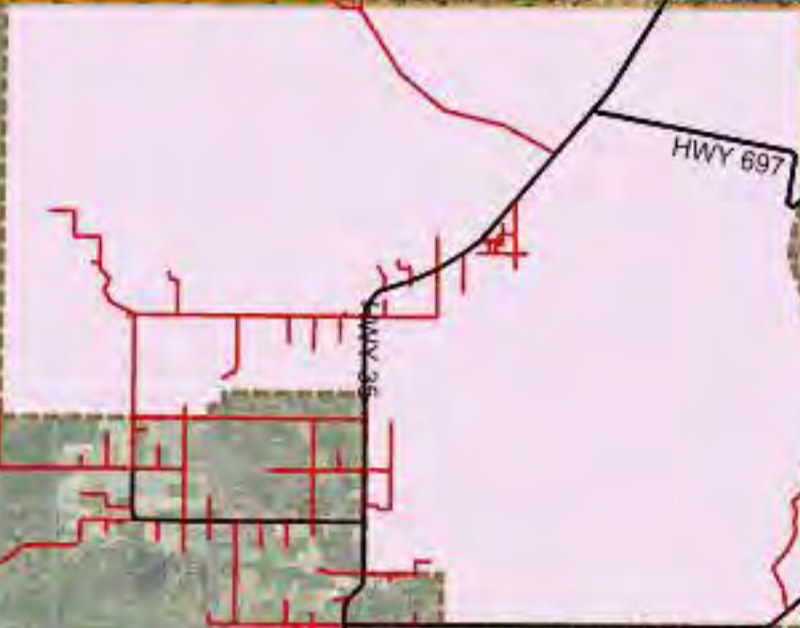
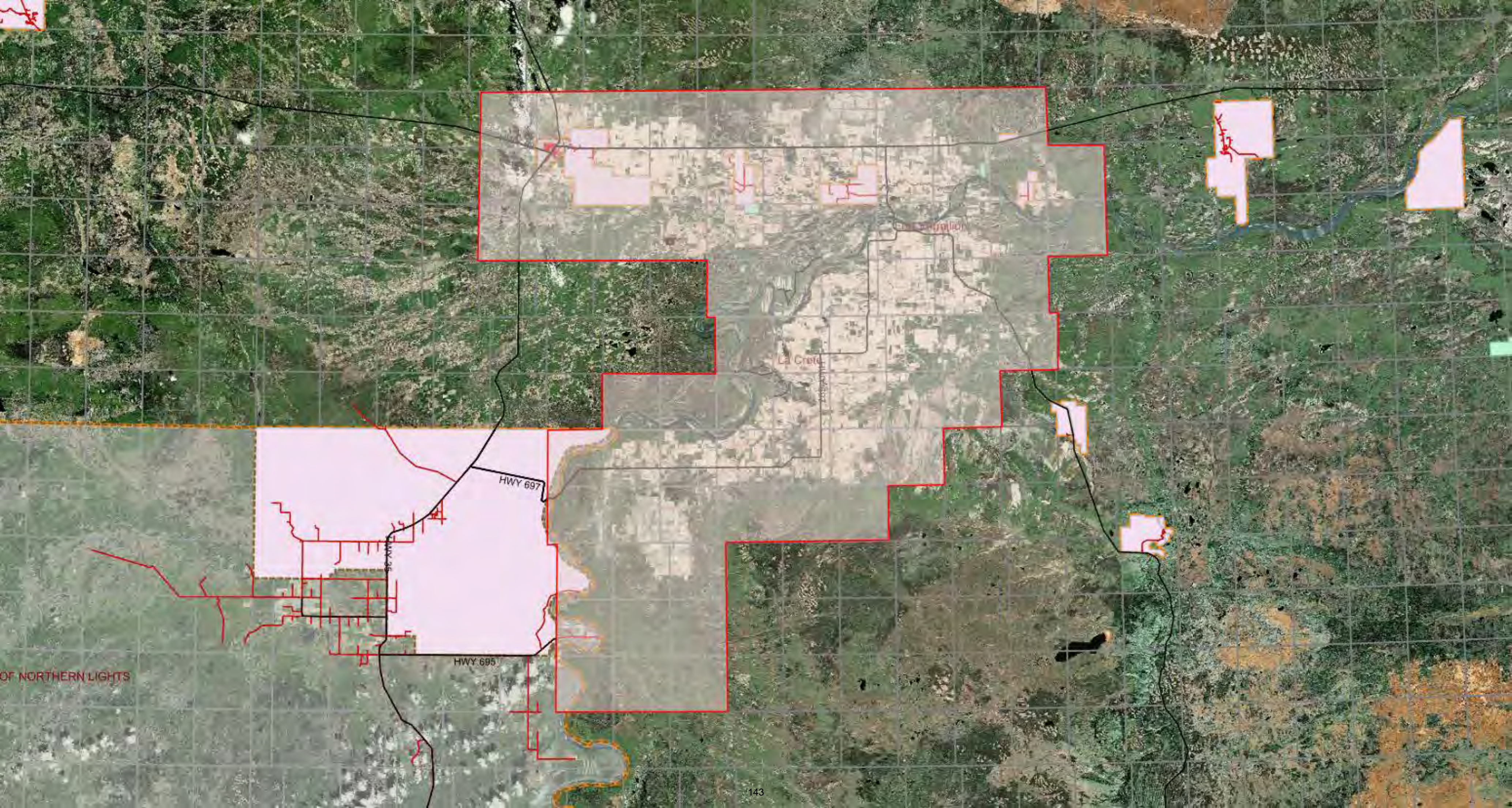
That the Request for Quotes – Mackenzie County Aerial Imagery be opened.

Motion 2

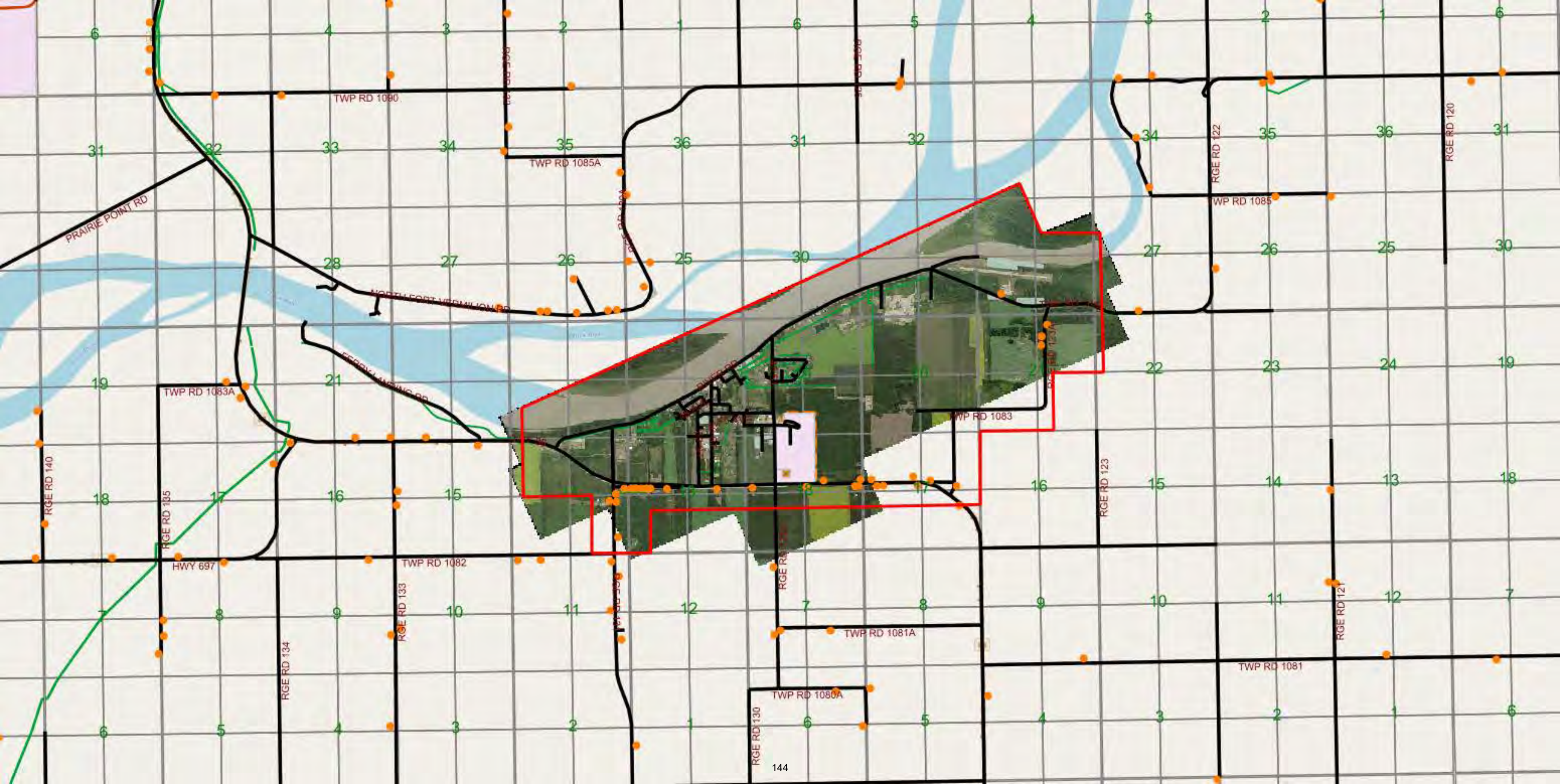
Simple Majority Requires 2/3 Requires Unanimous

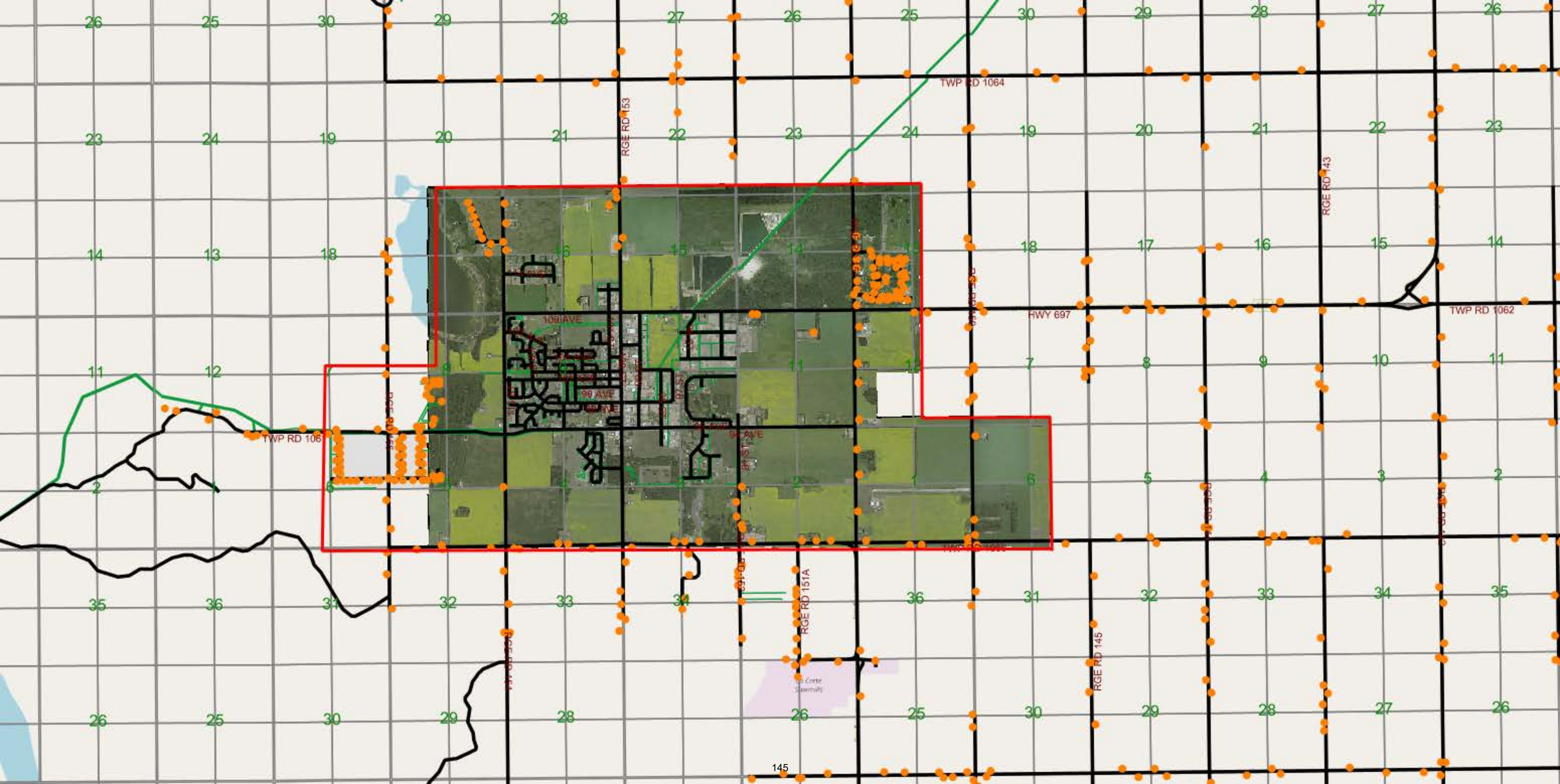
That the Mackenzie County Aerial Imagery project be awarded to the lowest qualified bidder.

Author: C. Smith Reviewed by: B. Peters CAO: _____



OF NORTHERN LIGHTS









Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 24, 2020
Presented By:	Byron Peters, Director of Planning & Development
Title:	1019 & 1025 Oilmen Road – Zama

BACKGROUND / PROPOSAL:

A property owner within the hamlet of Zama has contacted the province and offered to donate their two commercial/industrial properties back to them. Alberta Environment & Parks are currently deliberating this request.

Alberta Environment & Parks has emailed administration to ask if Mackenzie County would be interested in taking the lots, if the Province is not interested.

Prior to consideration of returning the land to Mackenzie County, an environmental assessment of the lots should be completed as the lots could be contaminated and considered brown field. The two lots currently in question are 1019 and 1025 Oilmen Road.

Administration anticipates that these requests could become more common as the Alberta economy, and especially the oil and gas industry, continue to slow down. As property values decline the assessed value will also decline, albeit at a slower rate. However the county's minimum tax rate will prevent the taxes from falling below \$400/lot.

OPTIONS & BENEFITS:

This is the first instance of this type of situation occurring and is therefore likely to set a precedent for similar situations in the future.

Author: B Peters Reviewed by: _____ CAO: _____

COSTS & SOURCE OF FUNDING:

There are liability implications and long term revenue decreases if the county agrees to become the property owner. Any costs with the environmental assessment and land transfer costs should be primarily borne by the current property owner.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

None required at this time.

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: BP Reviewed by: _____ CAO: _____



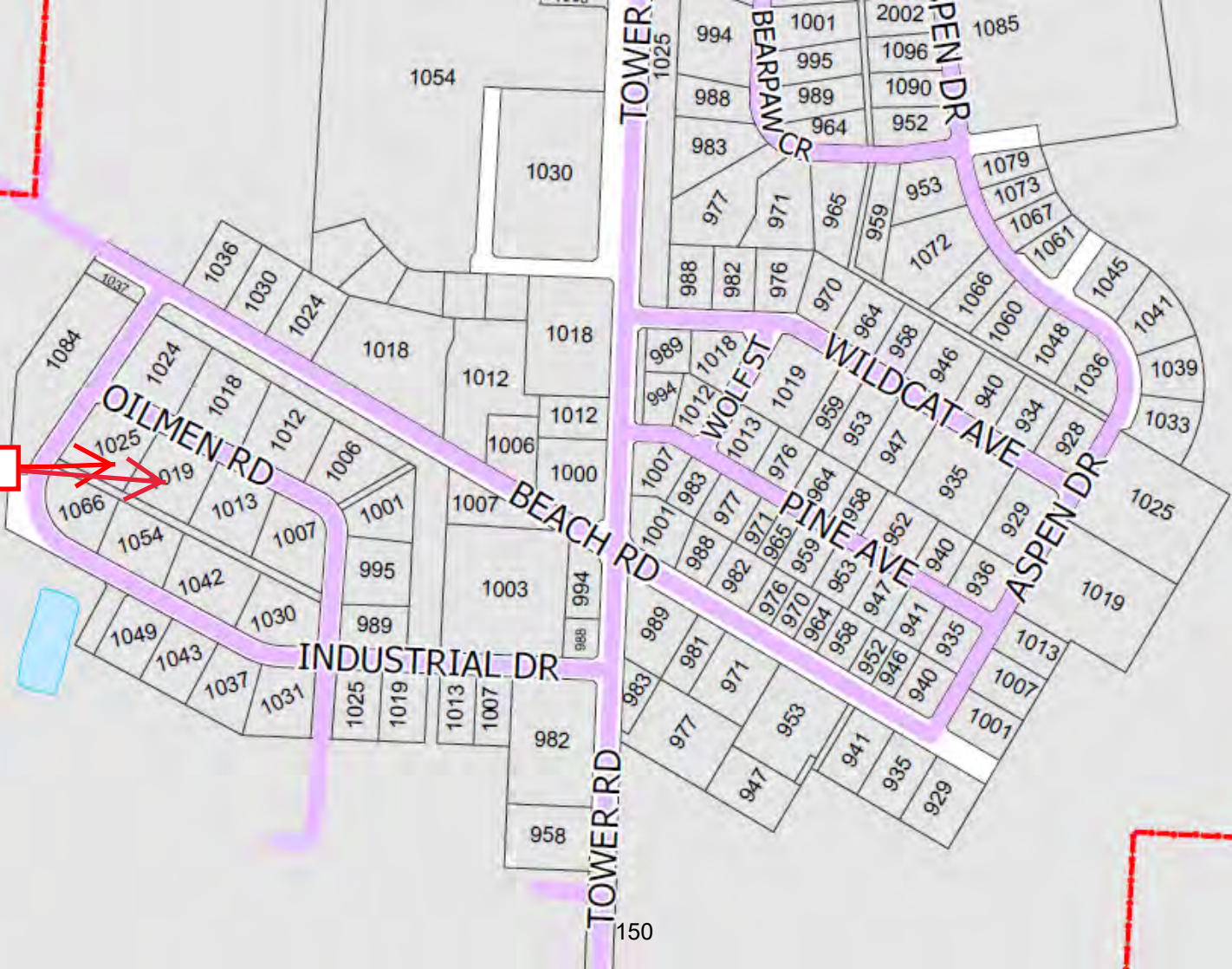
Legend

- Roads
- Indian Reserves
- Railway
- Crown/Leased Land
- Section Grid
- Section Label
- Cadastre
- Industrial Accounts
- Hamlet Boundaries
- Water Valves
- Water Lines
- Sanitary Lines



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Subject Properties





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 24, 2020
Presented By:	Len Racher, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Action List
- Correspondence – Alberta Municipal Affairs (2020 Gas Tax Fund)
- Correspondence – Alberta Environment & Parks (Boat launches and ski hill projects)
- Correspondence – Alberta Justice & Solicitor General (Fort Vermilion Flood Recovery)
- Correspondence – Alberta Seniors & Housing (Fort Vermilion Flood Recovery)
- Correspondence - Minister of Environment and Climate Change (Wood Buffalo National Park – Response to January 13, 2020 Correspondence)
- Correspondence – Fort Vermilion School Division (La Crete Wellness Centre Partnership Request)
- Municipal Governance Factsheet – June 19, 2020 COVID-19 Outbreak
-
-
-
-
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-
-

Author: C. Gabriel Reviewed by: CG CAO: _____

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Reviewed by: CG CAO: _____

Mackenzie County Action List as of June 15, 2020

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
February 22, 2016 Council Meeting			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Refer to Motion 18-06-411 In progress. Meeting with landowners.
May 10, 2016 Regular Council Meeting			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> • cancel PLS 080023; • pursue acquisition of land parcels as identified on the map presented in red; • identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator. 	Don	PLS Cancelled. Asset list with all leases, caveats, dispositions, easements, etc. Response Received from AEP 2017-11-27. Application submitted. RFD to Council once response is received to our application.
July 12, 2016 Regular Council Meeting			
16-07-526	That the County pursue purchasing the leased lands at the Hutch Lake campground.	Don Len	Application for purchase of Hutch Lake has been filed.
August 9, 2016 Regular Council Meeting			
16-08-599	That administration proceed with registering the utility right of way on NE 3-106-15-W5M and NW 3-106-15-W5M. (La Crete SE Drainage Ditch)	Byron	Re-negotiating with landowners. Re-survey completed.
April 11, 2017 Regular Council Meeting			
17-04-254	That administration bring back options for an additional sub-class under residential for lots too small to legally develop.	Byron	In progress. LUB Amendment
August 23, 2017 Council Meeting			
17-08-593	That administration proceed with meeting with the developers and draft an off-site levy bylaw for the La Crete Sanitary Sewer Expansion project.	Fred Byron	Finalizing report then draft offsite levy bylaw. Working with engineer on draft design.
September 25, 2017 Council Meeting			
17-09-650	That administration work with the Mackenzie Ski Hill Society to obtain a Registered Road Disposition (RRD)	Dave	Paperwork complete. Waiting for approvals.

Motion	Action Required	Action By	Status
	disposition for the road, and that the County commits to an endeavor to assist, as per current policy, to cover a portion of road construction costs to the proposed ski hill in the Buffalo Head Hills.		Disposition (RDS) is in place. Right of Way – cleared. Survey completed.
February 27, 2018 Council Budget Meeting			
18-02-146	That the replacement of the 1995 GMC Fire Truck be approved with an initial down payment of \$50,000 coming from the Vehicle & Equipment and Emergency Services Reserve and that the balance be paid, up to a maximum of \$500,000, upon receipt with funding coming from the Vehicle & Equipment and Emergency Services Reserve and that the 1995 GMC Fire Truck be disposed upon arrival of the replacement.	Don Willie	Funding transfer complete. MSI Funding as per Motion 18-06-483 Disposal expected in Spring 2020
April 25, 2018 Council Meeting			
18-04-314	That administration be authorized to proceed with a Department License of Occupation (DLO) for existing and future walking trail expansion on SE 14-106-15-W5 once the title transfer has been completed for SE 15-106-15-W5.	Don	Application submitted. FNC process
18-04-315	That administration move forward in purchasing more land north of the existing Hutch Lake Cabins and that final costs be brought back to Council for decision.	Don	Sketch plan completed. Application to purchase is in progress.
May 23, 2018 Council Meeting			
18-05-399	That the County apply for funding under the Green Infrastructure Projects Grant and the Alberta Municipal Water and Wastewater Partnership Grant for the Zama Sewage Forcemain project.	Fred	Application submitted for GIPG.
June 12, 2018 Council Meeting			
18-06-432	That the County apply to Alberta Environment & Parks for a bank stabilization and clean-up along the Peace River in the Hamlet of Fort Vermilion as a result of the ice jam flooding event.	Dave	In progress. Engineering report received. (WSP) Working on application.
October 9, 2018 Council Meeting			
18-10-763	That administration proceeds with the water diversion license's as discussed.	Fred	In progress
November 13, 2018 Regular Council Meeting			
18-11-885	That the Zama Water Treatment Improvements Project be retendered with a project scope change.	Fred	In progress
February 27, 2019 Regular Council Meeting			
19-01-117	That administration proceed with Plan 5999CL in Fort Vermilion as discussed.	Byron	In progress
March 27, 2019 Regular Council Meeting			
19-03-214	That Municipal Affairs be invited to meet with Council to discuss ongoing concerns within the County.	Len Carol	Minister has committed to visiting the region. Waiting on date confirmation.

Motion	Action Required	Action By	Status
June 12, 2019 Regular Council Meeting			
19-06-358	That Mackenzie County waive the municipal tax charges on power bills for customers affected by the evacuation up to a total maximum cost of \$500.00.	Jennifer	Will be applied if applicable.
August 13, 2019 Regular Council Meeting			
19-08-423	That administration bring back options for the chip seal project.	Dave	
19-08-432	That the lookout deck drawing as shown in the Fort Vermilion Streetscape Design Plan be approved and that administration be authorized to move forward with obtaining cost estimates for the project and pursue the Community Facility Enhancement Program (CFEP) grant application.	Byron	Meeting scheduled for 2019-09-16 Disposition takes 18 months. May 15, 2020 CEFP
August 28, 2019 Regular Council Meeting			
19-08-467	That a moratorium for road building and road closures be placed on the road allowance on Township Road 1042 for potential utility development.	Byron	In progress
19-08-475	That Mackenzie County send a letter to the Minister of Agriculture and Forestry in regards to funding for the eradication of brucellosis and tuberculosis in and around the Wood Buffalo National Park.	Byron	In progress
September 10, 2019 Regular Council Meeting			
19-09-491	That administration monitor auction sites for a replacement vehicle for the 1995 Freightliner Ladder Truck and the 2003 Freightliner Rescue Truck and bring back a recommendation as opportunities arise.	Don	Ongoing
19-09-493	That administration meet with the Fort Vermilion School Division regarding developing a Memorandum of Understanding for use of the school yard property and equipment for community use in the Hamlet of Zama.	Don	RFD 2019-11-27 FVSD not interested at this time. Will reconsider in spring 2020.
October 8, 2019 Regular Council Meeting			
19-10-548	That the Proposed Fire Salvage Plan and Community Management Zone from Tolko, Norbord, and La Crete Sawmills be received for information and that a letter be sent to Alberta Agriculture & Forestry regarding stumpage fees for forest fire salvage.	Len	In progress
19-10-559	That administration enter into an agreement with the owners of Tax Roll 155377 as discussed.	Jennifer	Ongoing Awaiting response from ratepayer
November 5, 2019 Regular Council Meeting			
19-11-671	That the three County owned quarter sections immediately east of the Norbord plant south of High Level be offered for farmland lease in exchange for clearing.	Byron Grant	

Motion	Action Required	Action By	Status
19-11-676	That Mackenzie County representatives appointed to a provincial task force must provide regular written reports to council, shall immediately forward all task force material and information to council and CAO, and shall receive specific, prior approval from council to represent views or negotiate on behalf of the County.	Council	Council to govern
19-11-685	That administration work with Paramount Resources Ltd. and lobby the government to leave the road infrastructure intact.	Len	In progress
November 27, 2019 Regular Council Meeting			
19-11-736	That the response to Service Alberta regarding broadband internet include the projects in our region and the Zama Fibre Project partnership with Arrow Technologies.	Byron	In progress
December 10, 2019 Regular Council Meeting			
19-12-757	That Alberta Transportation be invited to attend a Council meeting to discuss highway accesses.	Len	In progress
19-12-758	That the Rural Municipalities of Alberta (RMA) Resolution 15-19F Provincial Highway Access and Setback Authority be brought to the January 14, 2020 council meeting for review.	Carol	Will be presented at the meeting which Alberta Transportation attends.
19-12-781	That a letter be sent to the Minister of Energy regarding industry lease renewals.	Len	In progress
December 11, 2019			
19-12-793	That the Super B truck and trailers be disposed of in 2020.	Willie	
December 18, 2019 Budget Council Meeting			
19-12-812	That administration submit an Expression of Interest for the Investing in Canada Infrastructure Program for the Mackenzie Wellness Centre Project, and research funding commitments by all parties.	Don	Waiting for new application process
19-12-820	That Mackenzie County lobby the government for incentives to complete the Paramount abandonments within the next five years.	Council	
January 29, 2020 Regular Council Meeting			
20-01-046	That administration enter into a new lease agreement with Mackenzie Applied Research Association with a 2055 expiration date.	Grant	Completed
20-01-055	That Administration move forward with applying for Recreational Leases for the Bistcho Lake cabin areas and consideration be given to the work being done by the Caribou Sub-regional Task Force.	Don	In progress
20-01-067	That a letter be sent to the Minister of Municipal Affairs in regards to the Section 627(3) of the Municipal	Carol	In progress

Motion	Action Required	Action By	Status
	Government Act that relates to the number of councillor's on a Subdivision and Development Appeal Board.		
February 10, 2020 Regular Council Meeting			
20-02-093	That administration submit the Accreditation Quality Management Plan (QMP) amendments to the Safety Codes Council for approval as discussed.	Byron	Len to sign
February 26, 2020 Regular Council Meeting			
20-02-111	That the Treaty 8 Annual General Meeting and request be referred to the Community Services Committee for review and consideration.	Don	Formal request required
20-02-130	That Council accept the meeting request from the Little Red River Cree Nation regarding the County land use proposal and that administration coordinate a meeting date and time.	Len	In progress
20-02-141	That administration proceed with the disposal of fire trucks as discussed.	Don	In progress
March 10, 2020 Regular Council Meeting			
20-03-171	That a letter of support be provided to the Beaver First Nation for their Investing in Canada Infrastructure Program grant.	Len	
March 25, 2020 Regular Council Meeting			
20-03-218	That the four-year term proposal from Tiger Calcium for dust control be accepted.	Dave	
20-03-219	That administration be authorized to allow burn salvage harvesting within municipal road allowances on a case by case basis.	Dave	
April 7, 2020 Regular Council Meeting			
20-04-242	That the 2020 Budget be amended to include \$65,000 to facilitate and complete La Crete 100th Street transactions, with funds coming from the General Capital Reserve.	Jennifer	
20-04-243	That revenue from the sale of land from the La Crete 100 Street Project be returned to the General Capital Reserve to offset the cost.	Jennifer	
20-04-244	That the 2020 budget be amended to include \$50,000.00 for engineering "shovel-ready" projects, with funding coming from the General Operating Reserve.	Jennifer	
April 22, 2020 Regular Council Meeting			
20-04-263	That administration develop a Tax Deferral and Reduction Policy to provide for developer incentives for new building development, which is reviewed annually or until the property is sold or rented.	Jennifer	

Motion	Action Required	Action By	Status
20-04-264	That Bylaw 1172-20 being a Road Closure Bylaw be TABLED until further confirmation is received by the Developer.	Byron	
20-04-265	That the County and applicable developers co-develop a storm water management plan for the La Crete North Storm Catchment area (as delineated in red on the attached map), and that a storm water management fee of \$4,000/ha be applied effective immediately to subdivision applications within the defined catchment area, with a fee adjustment to be completed once detailed construction costs are finalized.	Byron	
20-04-266	That an offsite levy bylaw be established for the La Crete North Storm Catchment area as soon as detailed construction costs are finalized.	Byron Fred Jennifer	
20-04-267	That administration proceed with obtaining the right-of-way on 26-108-14-W5M and that the budget be amended to include \$50,000 for surveying, etc. with funding coming from the General Operating Reserve.	Byron	
20-04-268	That a letter be sent to the Minister of Energy and the Alberta Orphan Well Association in support of our industry ratepayers and to request that a portion of the Federal energy stimulus funding be channeled to assist the energy communities, service businesses and families in northwestern Alberta.		
20-04-274	That administration prepare a 2020 Oil and Gas Sector Tax Payment Bylaw due to the COVID-19 pandemic for review at the next meeting.	Jennifer	Completed. Bylaw 1182-20.
April 22, 2020 Special Council Meeting			
20-04-279	That charges be laid by Mackenzie County to the non-eligible individuals that fraudulently registered as an evacuee during the Fort Vermilion flood, and to evacuees that have incurred significant costs related to hotel room damages.	Jennifer	
20-04-280	That administration compile a tentative plan on short and long-term recovery strategy.	DRT	In progress
20-04-281	That the County host a telephone Town Hall in the near future.	DRT	First Townhall held June 15, 2020.
May 27, 2020 Regular Council Meeting			
20-05-288	That the Parks and Maintenance Partnership Proposal from the Zama Recreation Society be accepted for the 2020 season.	Don	
20-05-289	That a resolution be presented to the Rural Municipalities of Alberta District 4 to amend the definition of an Urban Municipality to include Hamlets.	Carol	

Motion	Action Required	Action By	Status
20-05-294	That the 2020 Capital Budget be amended to have the following projects funded by the Municipal Sustainability Initiative (MSI) grant: Mill Razer \$405,000 AWD Graders \$1,265,000	Jennifer	
20-05-295	That the 2020 operating budget be amended by \$5,000 for the donation from Telus Communications Inc., and be distributed as follows: High Level Friendship Center - \$1,250.00 (25%) La Crete FCSS - \$1,250.00 (25%) Metis Association #74 - \$2,500.00 (50%)	Jennifer	
20-05-296	That the Town of High Level fire training facility funding request be received for information and that administration forward a response to the Town of High Level.	Len	
20-05-297	That the flood damaged Water Truck be sold by locally advertised tender to the highest bid, as salvage only, and be brought to Council for awarding.	Willie	Closing Date June 23, 2020.
20-05-298	That the proceeds of insurance and the sale of the flood damaged Water Truck be allocated to the Vehicle & Equipment Reserve.	Jennifer	
20-05-299	That rural cemeteries be added to the annual dust control map.	Dave	
20-05-300	That the dust control deadline remain as April 1, 2020 and that the remaining calcium storage, following municipal application, be sold at cost for ratepayers to self-apply.	Dave	
20-05-301	That administration work with Fort Vermilion School Division for the design and installation of a rural waterline to service the Hill Crest Community School with costs being covered by Fort Vermilion School Division.	Fred	
20-05-302	That the 2020 capital budget be amended to include the Waterline to Hill Crest Community School project in the amount of \$400,000 with funding coming from the Fort Vermilion School Division capital renewal project fund.	Jennifer	
20-05-305	That administration investigate developer incentives and create an innovative solution for flood mitigation.	Byron	
20-05-311	That a moratorium restricting all development be placed on all vacant properties within all areas impacted by the Peace River ice jam flood.	Byron	

Motion	Action Required	Action By	Status
20-05-312	<p>Be it resolved that administration proceed with issuing 3 month temporary housing Development Permits and the affiliated safety codes permits for flood impacted properties that are green or yellow flagged,</p> <p>and be it further resolved that no development improvements be made below the first floor,</p> <p>and be it further resolved that residents be notified that proceeding with improvements prior to confirmation of required mitigation measures may impact their ability for recovery funding,</p> <p>and be it further resolved that any home mitigation measures initiated by property owners without prior approval through Disaster Recovery Program will likely jeopardize future eligibility,</p> <p>and be it further resolved that additional development restrictions may be imposed as a result of the mitigation strategy resulting from 2020 Peace River ice jam flood.</p>	Byron	
20-05-316	That the budget be amended to include \$75,000.00 for upgrading the insulation on the original portion of the Fort Vermilion Water Treatment Plant building in coordination with the insurance repairs, with funding coming from the General Capital Reserve.	Jennifer	
20-05-324	That administration communicate to those requesting a tax reduction, that Council has investigated all options available to ratepayers and has passed a bylaw to provide for payment of taxes by installments for non-residential properties for the 2020 tax year, to assist all ratepayers in this economic down turn.	Jennifer	
June 5, 2020 Special Council Meeting			
20-06-330	That administration proceed with the temporary housing plan for evacuees affected by the flood as presented.	DRT	In progress
20-06-331	That a letter be sent to the Minister of Municipal Affairs seeking clarity for development considerations for flood affected areas.	DRT	
20-06-332	That a letter be sent to the Minister of Seniors and Housing seeking additional input for development considerations for social housing in flood affected areas.	DRT	Completed
20-06-333	That a letter be sent to the Minister of Justice and Solicitor General seeking input for development considerations for the Fort Vermilion Court House in the flood affected area.	DRT	Completed

Motion	Action Required	Action By	Status										
20-06-334	That administration continues to support a community recovery plan that includes a community engagement component.	DRT	Ongoing										
June 10, Regular Council Meeting													
20-06-342	That financial assistance be provided for the following non-profit organizations to cover up to the cost of the insurance deductible for the 2020 overland flooding, or cover the cost of repairs if it is lower than the deductible amount if required, with funding coming from the General Operating Reserve. <table border="1" data-bbox="324 598 982 756"> <thead> <tr> <th>Non-Profit Organization</th> <th>Deductible Amount</th> </tr> </thead> <tbody> <tr> <td>The Old Bay House</td> <td>\$25,000</td> </tr> <tr> <td>La Crete Ferry Campground</td> <td>\$25,000</td> </tr> <tr> <td>Fort Vermilion Board of Trade</td> <td>\$25,000</td> </tr> <tr> <td>Fort Vermilion Seniors Centre</td> <td>\$25,000</td> </tr> </tbody> </table>	Non-Profit Organization	Deductible Amount	The Old Bay House	\$25,000	La Crete Ferry Campground	\$25,000	Fort Vermilion Board of Trade	\$25,000	Fort Vermilion Seniors Centre	\$25,000	Jennifer	
Non-Profit Organization	Deductible Amount												
The Old Bay House	\$25,000												
La Crete Ferry Campground	\$25,000												
Fort Vermilion Board of Trade	\$25,000												
Fort Vermilion Seniors Centre	\$25,000												
20-06-343	That the budget be amended to include \$15,000 for the cement wash pad for the Fort Vermilion shop, with funds coming from the General Capital Reserve.	Jennifer											
20-06-344	That the insurance proceeds, in the amount of \$10,000, for the flood damaged Airport Sweeper be allocated to the Vehicle & Equipment Reserve.	Jennifer											
20-06-353	That first reading be given to Bylaw 1185-20 being a Land Use Bylaw Amendment to rezone Part of SE 11-105-15-W5M from Agricultural "A" to Direct Control 2 "DC2", subject to public hearing input.	Byron	PH 2020-07-15										
20-06-367	That 14 recipients be awarded a Mackenzie County Bursary, as discussed, for a total amount of \$18,000, with the understanding that the bursary amount be extended for an additional year due to any COVID-19 restrictions prohibiting attendance this fall, and that administration re-advertise the bursary program with an extension date.	Jennifer											
June 15, 2020 Special Council Meeting													
20-06-372	That the community engagement strategy be approved with any proposed dates being tentative and subject to change.	DRT											
20-06-373	That the Fort Vermilion future development continue to be investigated.	DRT											



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Edmonton-South West*

AR100068

June 10, 2020

Reeve Joshua Knelsen
Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0

Dear Reeve Knelsen,

In these extraordinarily difficult times, Alberta remains committed to working with the federal government to ensure infrastructure funding continues to flow to Alberta communities. Recognizing the urgency for local government funding and the critical role of communities in the relaunch of the economy, the federal government has recently confirmed that \$244 million will be provided to our province in 2020 under the Gas Tax Fund (GTF).

The 2020 GTF allocation for Mackenzie County is \$715,708.

GTF funding amounts for all municipalities and Metis Settlements are also posted on the Government of Alberta website at open.alberta.ca/publications/gas-tax-fund-allocations.

Please note that payment of 2020 GTF allocations to municipalities and Metis Settlements is subject to the same conditions as in prior years, including submission of year-end reporting and sufficient project commitment requirements.

I look forward to continuing to work together with you and the federal government to help your community safely restart and stabilize your economy.

Yours very truly,

Kaycee Madu, QC
Minister

cc: Lenard Racher, Chief Administrative Officer, Mackenzie County

106055

June 11, 2020

Len Racher, Chief Administrative Officer
Mackenzie County
4511 - 46 Avenue
PO Box 640
Fort Vermilion AB T0H 1N0
lracher@mackenziecounty.com

Dear Len Racher:

Thank you for your correspondence to the Honourable Jason Nixon, Minister of Environment and Parks, regarding the installation of a boat launch at Atlas Landing and Tompkins Landing, the investigation of unauthorized clearing to access water along the Peace River, and the impact of the federal *Migratory Birds Convention Act* to Mackenzie Ski Hill Society's project. Dan Williams, MLA for Peace River, also forwarded the county's request regarding the boat launch. Minister Nixon asked me to respond on his behalf. As Deputy Minister of Environment and Parks, I welcome the opportunity to provide the following information.

Environment and Parks supports the concept of a boat launch at Atlas Landing and Tompkins Landing, but in order to move forward, the department requires the necessary *Public Lands Act* and *Water Act* applications. All communities within Alberta are required to follow due process as established by the department to adequately manage land and resources. For further information on the required applications and processes, please visit www.alberta.ca and search for "environmental approvals and assessment."

Further to the February 24, 2020, letter written by Reeve Josh Knelsen, due to the open investigation regarding unauthorized clearing to access water along the Peace River, I am unable to provide comment on this matter.

As the *Migratory Birds Convention Act* is under federal jurisdiction, I encourage you to contact Environment and Climate Change Canada regarding restrictions and mitigation options at 1-800-668-6767, or at ec.enviroinfo.ec@canada.ca. I understand Camille Ducharme, Lands Manager, North Region, provided this clarification to you and to the Mackenzie Ski Hill Society. If you have any questions regarding the management of dispositions under the *Public Lands Act*, please contact Ms. Ducharme in our Peace River office at 780-624-6321 (dial 310-0000 for a toll-free connection), or at camille.ducharme@gov.ab.ca.

Thank you again for writing. I trust this information will prove useful.

Sincerely,



Bev Yee
Deputy Minister

cc: Honourable Jason Kenney
Premier of Alberta

Honourable Jason Nixon
Minister of Environment and Parks

Dan Williams
MLA, Peace River

Camille Ducharme
Environment and Parks

Chase Davies
Environment and Parks

Jack McNaughton
Environment and Parks

Andrea Sandford
Environment and Parks



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

June 16, 2020

Email: ministryofjustice@gov.ab.ca

The Honourable Doug Schweitzer
Minister of Justice and Solicitor General
424 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister:

RE: MACKENZIE COUNTY/FORT VERMILION FLOOD RECOVERY

Thank you for your support and that of your government as we transition to Flood Recovery efforts in Mackenzie County's flood impacted areas including Fort Vermilion, Buttertown and the Beaver Ranch area. Our number one priority is to have all evacuated residents back into the community as soon as possible.

As you probably know, one of the flooded facilities was the Alberta Provincial Courthouse and office on River Road in Fort Vermilion.

We are interested in working with your department and the Alberta Emergency Management Agency as we develop Flood Recovery plans. This will include evaluation of a potential move of the Courthouse facility to a safer location protected from future flood events.

Thank you for this consideration and for your ongoing support.

Yours sincerely,

Josh Knelsen
Reeve

c: Craig Bellefontaine, Chief of Staff craig.bellefontaine@gov.ab.ca
Brad Geddes, Executive Director, Recovery, Municipal Affairs
brad.geddes@gov.ab.ca



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

June 16, 2020

Email: sh.minister@gov.ab.ca

The Honourable Josephine Pon
Minister of Seniors and Housing
404 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister:

RE: MACKENZIE COUNTY/FORT VERMILION FLOOD RECOVERY

Thank you for your support and that of your department as Mackenzie County transitions to recovery efforts in flood impacted areas including Fort Vermilion, Buttertown and the Beaver Ranch area. Our number one priority is to have all evacuated residents back into the community as soon as possible.

As you may know, one of the severely impacted areas was Fort Vermilion's Boreal neighbourhood, including many social housing units managed by the Boreal Housing Foundation [and your department].

We will continue to work closely with your department, the AEMA, the Foundation and impacted residents as we investigate options and develop Flood Recovery plans. We specifically look forward to sharing various business cases that may impact Seniors and Housing department units, and to maintaining a collaborative approach regarding those units within the overall Recovery Plan. This will include evaluation of a potential move of the Boreal neighbourhood to a safer location protecting residents from future flood events.

Yours sincerely,

Josh Knelsen
Reeve

Minister of Seniors and Housing

Page 2

June 16, 2020

c: Shannon Gill, Chief of Staff shannon.gill@gov.ab.ca
Barry Bezuko, Director Planning, Seniors & Housing
barry.bezuko@gov.ab.ca
Brad Geddes, Executive Director, Recovery, Municipal Affairs
brad.geddes@gov.ab.ca



JUN 16 2020

Mr. J. Knelsen
Reeve
Mackenzie County
office@mackenziecounty.com

Dear Mr. Knelsen:

Thank you for your letter of January 13, 2019, regarding issues of interest to Mackenzie County and Wood Buffalo National Park. I regret the delay in responding.

The Wood Buffalo National Park Action Plan recognizes the jurisdictional responsibilities of the Government of Alberta and other provincial and territorial government partners, and outlines many actions that are the exclusive responsibility of these specific jurisdictions. I would like to clarify that the federal government has not established working groups or committees for all areas of the Action Plan. Rather, the Action Plan builds on existing jurisdictional processes, such as regional land use planning activities. The issues you raise in relation to land use decisions, such as for new protected areas, are under the purview of the Government of Alberta. You may be aware that Alberta has in recent years established Wildland Provincial Parks south and east of Wood Buffalo National Park, which provide additional protection to the Peace–Athabasca watershed and habitat for species such as wood bison.

Given Mackenzie County's interest in regional land use planning processes west of Wood Buffalo National Park, it is my understanding that the County will have opportunities to engage through the Government of Alberta's regional land use planning for the Lower Peace region. I encourage you to contact Alberta Environment and Parks for additional information.

I acknowledge Mackenzie County's interest in wood bison on the western boundary of Wood Buffalo National Park. Please note that on January 29, 2020, I formed the opinion that Wood Bison are facing imminent threats to their recovery. I also considered whether there were imminent threats to survival of the species and concluded that such threats do not exist at this time. My finding is specific to two herds of Wood Bison which are at risk of contracting two bovine

.../2

diseases from diseased bison in Wood Buffalo National Park, as well as range loss from proposed industrial activities. This includes the Ronald Lake bison herd as well as the Wabasca herd, the latter which has so few individuals that it is imminently threatened by unregulated harvest.

There will be many opportunities to engage in management issues with respect to Wood Buffalo National Park in coming years. Should you wish to discuss your interests further, I encourage you to contact Mr. Cam Zimmer, Park Superintendent, at cam.zimmer@canada.ca.

I appreciate your writing to bring your concerns to my attention.

Sincerely,



The Honourable Jonathan Wilkinson, P.C., M.P.

c.c.: The Honourable Jason Nixon, M.L.A.

June 18, 2020

Mr. Len Racher, CAO
Mackenzie County
P.O. Box 640, 4511-46 Ave,
Fort Vermilion, AB
T0H 1N0



Dear Len:

RE: LA CRETE "WELLNESS CENTRE" PARTNERSHIP REQUEST

The Fort Vermilion School Division encourages Mackenzie County to continue the Wellness Center project. We want to thank you all for meeting with the Board of Trustees on June 10, 2020 to discuss the project. In order for next steps and decisions to be made by the Fort Vermilion School Division the Trustees will wait for the Mackenzie County to:

1. Pass a motion in Council committing to the building of the proposed Wellness Centre in La Crete. (The School Division will not enter into a discussion of whether it should be built or not, that decision lies with the County, we simply wish to partner no matter your decision)
2. Once the motion has passed determine a fixed financial contribution expected from the Fort Vermilion School Division (Please discuss this with the Superintendent and Secretary Treasurer of FVSD).
3. Develop a written MOU with FVSD to determine the operations, liability etc. of the project. (Please discuss this with the Superintendent and Secretary Treasurer of FVSD)

If you see fit, a sub committee with speaking and decision-making authority could be formed.

Again, as we plan and partner in the future, the School Division believes we are stronger together and should meet more in the future to talk about big ideas. If you have any further questions, please feel free to contact me at (780) 927-3766.

Thank you,

A handwritten signature in blue ink, appearing to read "Michael McMann".

Michael McMann
Superintendent
Fort Vermilion School Division

cc. Board of Trustees

FORT VERMILION SCHOOL DIVISION
"Our Children, Our Students, Our Future"

P.O. BAG NO. 1, 5213 RIVER ROAD, FORT VERMILION, ALBERTA T0H 1N0 . TELEPHONE 780-927-3766 . FAX 780-927-4625

Municipal Governance

During the COVID-19 Outbreak

Frequently Asked Questions – June 19, 2020

Although future updates will continue to be released on a bi-weekly basis, Municipal Affairs is committed to making information available when required to ensure municipalities have timely and relevant information as soon as possible as the province and municipalities deal with the COVID-19 pandemic.

The following information addresses questions received since the expiration of the provincial public health emergency declaration. In addition, Alberta Health has provided guidance for the operation of taxis, limos and rideshares.

Municipal Affairs Updates

Previous COVID-19 updates are available at www.alberta.ca/municipal-government-resources.aspx

Public Health Emergency

Is the provincial relaunch strategy affected by the expiration of the provincial state of public health emergency declaration?

NO. Alberta's Relaunch Strategy is key to the safe reopening of Alberta's economy for the long term. The Relaunch Strategy includes triggers and measures for moving through phases 1 and 2 successfully.

Municipalities are encouraged to continue to visit [Alberta's Relaunch Strategy](#) for the most up-to-date information and to stay current on the status of the relaunch strategy.

Do the social distancing or group size gathering orders end when the provincial public health emergency declaration expires?

NO. The public is still encouraged to follow key public health measures such as group gathering size and social distancing as a means to keep COVID-19 under control while we reopen Alberta's economy.

Can businesses and recreation facilities open without any provincially imposed restrictions since the provincial public health emergency declaration has ended?

NO. All public health guidance on gathering size, physical distancing and hygiene must be followed. Sector guidance documents are available [online](#) to help businesses reopen and resume operations safely. As outlined on the [Alberta's Relaunch Strategy](#) website, there are businesses and facilities that are not yet allowed to reopen in stage 2 (e.g., buffets, nightclubs, vocal concerts, trade shows, concerts and festivals).

Are there any federal orders in place impacting municipalities?

NO. Municipalities are creations of provincial legislation, and as such, must follow provincial legislation. Federal jurisdiction would only be imposed through a declaration of a national state of emergency, which has not happened at this time. Municipalities do have relationships and agreements with the federal government that may be impacted or affected by federal priorities; however, these would be negotiated not imposed.

Can a municipality still maintain a pandemic SOLE, create local enforceable restrictions and provide for the staged opening of businesses and facilities?

YES. If a municipality determines that an emergency exists in the municipal boundaries that requires coordination or action to protect the safety, health and welfare of people, a pandemic SOLE can be declared and municipalities can then restrict travel into, out of, and within the municipality and close municipal properties. They can also make plans for repurposing public and private facilities such as community centres or hotels to house people with COVID-19 symptoms to self-isolate. The *Emergency Management Act* does not include powers to close a business, or reduce the capacity of businesses operating in the municipality.

Can a municipality maintain physical gathering restrictions by declaring a local pandemic SOLE under the recent amendments to the *Emergency Management Act (EMA)*?

NO. If a municipality determines that an emergency exists in their boundaries that requires action to protect the safety, health and welfare of people, a SOLE can be declared; however, municipal powers are specifically identified in the *EMA* and restrictions on gatherings and social distancing are not included within those municipal powers

When the provincial public health emergency declaration expires or ends, does the special enforcement authority for community peace officers also come to an end?

NO. The powers will remain in place until August 14, 2020.

Municipal Advisory Services

If you have further questions, please call:
780-427-2225 or toll-free by first dialing
310-0000 or email ma.lgsmail@gov.ab.ca

Taxis, Limos and Rideshares

Are there guidelines available to assist with the operation of taxis, limos and rideshares?

YES. Municipalities are encouraged to make the following information available to companies operating within their municipalities.

Under current Chief Medical Officer of Health Orders, operators or drivers are required to:

- implement practices to minimize the risk of transmission of infection among attendees;
- provide procedures for rapid response if an attendee develops symptoms of illness;
- ensure that attendees maintain high levels of sanitation and personal hygiene;
- comply, to the extent possible, with the General Relaunch Guidance, the guidance for taxis, limos and rideshares, and any other applicable Alberta Health guidance found at: <https://www.alberta.ca/biz-connect.aspx>.

Alberta Health recognizes the unique challenges faced by operators and drivers of taxis, limos and rideshare services and has created guidance to help reduce the risk of COVID-19 transmission and keep drivers and patrons safe. All operators and drivers are asked to develop and implement policies and procedures that align with the General Relaunch Guidance and Guidance for Taxis, Limos and Rideshares. These materials may be updated as more is learned about COVID-19 and as Alberta progresses through its relaunch strategy. As such, operators and drivers should check the alberta.ca/COVID19 website regularly for updates. Under the direction of the Chief Medical Officer of Health, the Government of Alberta is also advising Albertans to wear facemasks as an extra measure to prevent the spread of COVID-19 in the community when physical distance of two metres cannot be maintained. Guidance is available online.

